

FEBRUARY 13, 2019, TOWN BOARD

A regular meeting of the Town Board of the Town of Root, County of Montgomery and State of New York was held at the Town Hall, 1048 Carlisle Road, Sprakers, New York on the 13th day of February 2019.

PRESENT: Gary Kamp Supervisor
LuEmma Quackenbush Councilwoman
John Thayer Councilman
John VanKersen Councilman
Laurel Eriksen Town Clerk
Robert Subik Attorney

ABSENT: Dominic Cuomo Councilman
Donald Oeser Superintendent of Highways

OTHERS PRESENT: Tom Eriksen, Justice; several residents

Supervisor Kamp opened the meeting at 7:00 PM with the pledge to the flag.

APPROVAL OF THE MINUTES

Councilman Thayer motioned seconded by Councilman VanKersen to approve the minutes from the January 9, 2019 meeting as presented.

Ayes 4 – Kamp, Quackenbush, Thayer, VanKersen Nays 0

REPORTS

Reports were available from the Code Enforcement Officer, the Dog Control Officer, the Justice, the Highway Superintendent and the Bookkeeper.

There were no reports from the Town Clerk, the Attorney, the Assessor and the Planning Board.

The Supervisor reported that he had received the 4th Quarter sale tax revenue from Montgomery County in the amount of \$120,831.25.

AGENDA

Supervisor Kamp presented the agenda for the meeting. Councilwoman Quackenbush motioned seconded by Councilman VanKersen to adopt the agenda.

Ayes 4 – Kamp, Quackenbush, Thayer, VanKersen Nays 0

OLD BUSINESS

The amended snow contract with Montgomery County was received.

RESOLUTION #2 of 2019

Contract for snow removal and ice control on county highways.

Resolution by Council Member Quackenbush

Seconded by Council Member Thayer

WHEREAS, the Commissioner of Public Works of this County has submitted a contract for the removal of snow and ice control on county roads within the Town of Root under Section 135A of the Highway law, now therefore be it and it

RESOLVED, that pursuant to Section 135A of the Highway law, this Board accepts the contract for snow removal and ice control, and authorizes the Town Supervisor to execute the aforesaid contract. Adopted by the following vote:

Ayes 4 – Kamp, Quackenbush, Thayer, VanKersen Nays 0

NEW BUSINESS

A current business owner asked the Town if his business could be sanded and salted by the Town. The Town Board Members were not in favor of this. The business owner was advised to contact one of the many contractors that do this kind of work.

The need of a baby changing station was mentioned in the report from the Justice. The Town Clerk was directed to get baby changing stations for each of the restrooms.

The Highway Superintendent requested to attend the Highway Superintendent’s School in June and the Highway Superintendent’s Conference in the fall. Councilman VanKersen motioned seconded by Councilman Thayer to authorize Highway Superintendent Oeser to attend the Highway Superintendent’s School and the Highway Superintendent’s Conference.

Ayes 4 – Kamp, Quackenbush, Thayer, VanKersen Nays 0

New York State’s new educational requirement for all operators of excavating equipment was discussed. Councilwoman Quackenbush motioned seconded by Councilman VanKersen to have all the highway employees and Highway Superintendent attend the training and to pay the \$25.00 fee per person.

Ayes 4 – Kamp, Quackenbush, Thayer, VanKersen Nays 0

The clarifications to the Highway contract that the Bookkeeper asked for were discussed. These are things that are already being done but the wording of the contract did not specify these things. The following changes underlined in bold italic print were presented:

Article 5b-Effective Date for Raises

All raises will take effect with the start of the payroll containing date of the increase. This includes the yearly contract rate change and the change for longevity of service.

Article 10-Vacation, Sick and Holiday Leave

Vacation Leave – Employees shall be granted vacation time as follows:

- **After** One (1) year of Service – One (1) week
- **After** Two (2) years of Service – Two (2) weeks
- **At the beginning** of Six (6) or more years of Service – One (1) additional day per year until there are five (5) weeks of vacation after twenty (20) years of service.
- The Deputy Superintendent shall be granted one (1) extra week of vacation time, prorated by their time of service.

Changes in vacation leave credits shall occur on the anniversary date of the employee’s start of employment with the Town. All vacation time may be used in quarter-day increments. **Unused vacation and personal time up to, but not to exceed four (4)**

vacation days and or personal days will be credited to the employee in the form of a payout any remaining time will be forfeited. prior to the last pay period of the employees anniversary date.

Employees must notify the Highway Superintendent at least twenty-four (24) hours in advance of their intention to use vacation time of up to two (2) days. For any vacation time use over two (2) days in length, the employee shall provide fourteen (14) days notice. Notice to the Highway Superintendent requirements shall apply to the floater birthday holiday. The Highway Superintendent reserves the right to cancel any pre-existing leave requests in the event of an emergency or the reasonable needs of the Town. Failure to comply with the Superintendent's directives regarding leave time may result in disciplinary action through procedures set forth hereinafter. The Superintendent shall have the authority to waive the notice requirements as his or her discretion.

Personal Leave – All employees shall be granted five (5) personal **days beginning each year on their anniversary date.**

Councilwoman Quackenbush motioned seconded by Councilman Thayer to accept the above proposed changes thereby amending the 2019-2021 Highway Contract pending the approval of each highway employee by their signature representing that they have read, understand and agree to the proposed changes.

Ayes 4 – Kamp, Quackenbush, Thayer, VanKersen Nays 0

EXECUTIVE SESSION

Councilman Thayer motioned seconded by Councilwoman Quackenbush to go into a Client and Attorney session at 7:20 PM.

Councilwoman Quackenbush motioned seconded by Councilman VanKersen to come out of the Client and Attorney session at 7:34 PM.

ABSTRACTS

Abstract #2 of the general fund for vouchers numbered 19-53 were audited and ordered paid. Paid abstract total was \$60,259.58.

Abstract #2 of the highway fund for vouchers numbered 9-29 were audited and ordered paid. Paid abstract total was \$82,919.23.

Councilman Thayer motioned seconded by Councilman VanKersen to accept the audit of abstract #2 of the general fund in the amount of \$60,259.58 and abstract #2 of the highway fund in the amount of \$82,919.23. The vote was unanimous.

ADJOURN

Councilman Thayer motioned seconded by Councilwoman Quackenbush to adjourn at 7:35 PM.

Respectfully Submitted,
Laurel Sherrie Eriksen, Town Clerk