

**Regular Meeting
Town Board, Town of Glen
August 10, 2020
Held at Town of Glen Town Hall**

Present: Supervisor, John Thomas
Councilman, Ron Crewell
Councilman, Kirk Field
Councilman, Tom Murray
Councilman, Russ Kelly
Highway Superintendent, Dennis Mihuka

Bills were audited and ordered paid as follows:

GENERAL OPERATING FUND – GA	\$ 36,651.45
GENERAL OPERATING FUND – GB	\$ 670.45
HIGHWAY OPERATING FUND – DB	\$ 36,874.76
WATER DISTRICT 1 OPERATING FUND	\$ 3,759.54
WATER DISTRICT 2 OPERATING FUND	\$ 2,165.92
SEWER DISTRICT 1 OPERATING FUND	\$ 924.52
SEWER DISTRICT 2 OPERATING FUND	\$ 608.30

The Town Board meeting was called to order at 7PM.

- Attendance – Tom Murray, Kirk Field, Russ Kelly, Ron Crewell, John Thomas
- Resolution of Claims – sponsored by Kirk, seconded by Ron, all were in favor.

At this time Supervisor introduced David Jordan, Executive Director, Montgomery County Office for Aging. Mr. Jordan gave information regarding the transportation services provided to area senior citizens, along with food deliveries. Information was given to the Board and to the public.

Supervisor Report, July 2020

- 2021 Budget is a work in progress
- Water main break in the village, July 24
- Hoy and Trident insurance renewal is complete.
 - Environmental insurance policy for 10,000 gallon fuel tank, \$3K - \$5K, sell the tank?

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- 2Q Sales tax received, \$124,604, down 9% from 2Q 2019. Statewide sales tax for 2Q was down 27%, If Q3 is down less than 20%, we'll be on budget for 2020 sales tax revenue. \$50K hold on paving is lifted.
- July court revenue down 48% compared to Jan, July - \$31,702, Jan - \$61,100, Aug – Nov should increase due to the case backlog being processed.
- Town hall projects – mail room painted, building perimeter sprayed for bugs, fallen tree removed
- OSC training, Sales Tax, July 29, plan on 20% reduction in AIM funding
- Interest in tiny home/RV park in the town of Glen, PB and ZBA to get involved
- Employee Handbook next steps
- September 14 meeting early, 2021 Budget workshop, Solar Pilot, Employee Handbook, 5:30pm?
- Meeting in new garage before winter, on hold due to COVID cleaning requirements
- EDEN assessment and Solar PILOT WIP
- Fall cleanup week?
- Amish schoolhouse built without site plan review, next steps.
- ROA reminder, documenting Aug 1 – Oct 31
- Town attorney resignation for retirement purposes, effective Sept 1

No changes

- NYS PAUSE
 - Town Hall is now open to the public, at 50% capacity
 - We have a non contact thermometer
 - FEMA call, June 30, payroll costs when non essential workers stayed home are not reimbursable
 - Furnace filters upgraded to HEPA Allergen, Bacteria and Virus
- Local Law cleanup/repeal before 12/31/2021
- IT controls needed
- 2 – 3 year water contract with a possible rate reduction is a work in progress, the village has committed to getting this done by June 2020. We'll re-evaluate our water district FB's periodically for possible rate reductions. With us absorbing the water rate increase for 14 months and our proposed FB policy change we have at least a year before our water FB's are in line with our policy.

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- Eden PILOT discussion is a work in progress, county and school are the real drivers here
- Highway garage
 - \$300,000 grant still pending with Senate Finance, then it goes to DOB for approval, then on to Dormitory Authority for final payment, this could take many months, there are 300+ grants in the queue
 - Sowle's update – no change, (contract signed, survey complete, sub-division approved), waiting for lien release, Ammon Yoder would like to continue farming this 10 acre parcel, it's certified organic

Resolution No. 36 to Re-Appoint Robert Kruger as Town Attorney effective September 2, 2020 was moved on motion by Supervisor Thomas, seconded by Councilman Murray - 5 voting aye - so approved.

Town Council Report - Councilman Murray spoke regarding mowing being successful within the Town of Glen. Councilman Field spoke regarding his plans to step down from his position on the Town Board.

State of County Report - Discussion held regarding mowing on Glen Drive and gravel issues on other roads.

Resolution No. 34 to Adopt Retention and Disposition Schedule for New York Local Government Records (LGS-1) moved on motion by Councilman Kelly, seconded by Councilman Murray - 5 voting aye - so approved.

Resolution No. 35 to Amend Year 2020 Budget for sale amount of old highway garage sponsored by Supervisor Thomas, seconded by Councilman Murray - 5 voting aye - so approved.

Discussion was held regarding amendment of year 2020 budget with Supervisor Thomas making motion to approve, seconded by Councilman Kelly - 5 voting aye - so approved.

Discussion was held regarding fund balance policy and 5C change to 250% & 500% with Supervisor Thomas making motion, seconded by Councilman Crewell - 5 voting aye - so Resolution No. 37 to Approve New Fund Balance Policy was approved.

Discussion was held regarding Town of Glen Solar Law. Resolution No. 38 to hold public hearing on September 14, 2020 at 6:45 p.m. moved on motion by Councilman Kelly, seconded by Councilman Crewell - 5 voting aye - so approved.

Motion to approve the meeting minutes and monthly reports sponsored by Councilman Field, seconded by Councilman Crewell - 5 voting aye - so approved.

Building & Code Enforcement Officer Report - submitted a written report.

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Planning Board Report - discussion was held regarding Amish school house building permit being denied but the Amish building it anyway. The permit will be referred to the Planning Board for site plan review and they will issue the permit, charging double for it and imposing changed zoning. Further discussion was held regarding site plan report.

Highway Department Report - discussion was held regarding clean-up days scheduled for September 14 - 17, 2020 from 7:00 a.m. - 7:00 p.m. each day. Roxanne Douglass will contact County Waste and MOSA. Dennis advised regarding renting one bay in the old highway garage for storage of the loader in amount of \$1,500.00 and the sale of the tank.

Historian Report - no report submitted.

Water / Sewer Report - Dennis advised regarding calibration of Sewer District 1 meter on August 11, 2020 and water samples that were done.

Assessor Report - Stella Gittle advised regarding solar valuation course she has taken and Town Board was advised to hire a lawyer in case of a law suit by solar company. Stella further advised regarding changes in STAR system.

Public Comment - None given.

There being no further business to be brought before the board, motion to adjourn at 8:15 PM made by Supervisor Thomas, seconded by Councilman Crewell - 5 voting aye - so adjourned.

Respectfully submitted,

Roxanne Douglass, Town Clerk