

**TOWN OF GLEN PLANNING BOARD
MINUTES OF MEETING HELD JANUARY 18, 2023**

A meeting of the Town of Glen Planning Board was held at 7 Erie Street, Fultonville, New York, on Thursday, January 18, 2023, at 6:30 pm.

The following members of the Town of Glen Planning Board were present:
Sandy Hemstreet, Jennifer Mete-Jeffer, Jd Downing, David Russo, Nancy Langdon, Boddy White

The following member(s) of the Town of Glen Planning Board were not present: n/a

A quorum of the Planning Board being present, the meeting was called to order at 6:30 pm by Chairperson, Sandy Hemstreet, followed by the Pledge of Allegiance and a moment of silence. Meeting minutes were recorded and drafted by Vice Chair, Jennifer Mete-Jeffer.

Approval of Meeting Minutes

Jd Downing motioned to approve the minutes of the Planning Board meeting held on December 21, 2023. Nancy Langdon seconded the motion. The Planning Board voted as follows:

<u>Name</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jd Downing	X		
Jennifer Mete-Jeffer	X		
Sandy Hemstreet	X		
Nancy Langdon	X		
David Russo	X		
Boddy White	X		

Board Updates

Sandy Hemstreet noted the positions were up for a new vote being that it is the beginning of the year. She asked if anyone had wanted to be considered for the Chair, Vice Chair or Secretary positions. With no response from other members, Sandy noted she was willing to formally step in as Chair and Jennifer Mete-Jeffer was willing to continue as Vice Chair. An ad for the Secretary position was placed in the newspaper by the Town Supervisor this month.

Nancy Langdon motioned to accept Sandy Hemstreet as Chair and Jennifer Mete-Jeffer as Vice Chair. David Russo seconded the motion. The Planning Board voted as follows:

<u>Name</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jd Downing	X		
Jennifer Mete-Jeffer	X		
Sandy Hemstreet	X		

Nancy Langdon	X		
David Russo	X		
Boddy White	X		

Secondly, Sandy noted the bylaws were up for review for 2024. There were changes made this past year, so she did not see anything needing to be updated. All agreed no other changes needed to be made at this time. Jd Downing motioned to leave the bylaws the same as 2023 for 2024. Nancy Langdon seconded the motion. The Planning Board voted as follows:

<u>Name</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jd Downing	X		
Jennifer Mete-Jeffer	X		
Sandy Hemstreet	X		
Nancy Langdon	X		
David Russo	X		
Boddy White	X		

The position and bylaws decisions will be provided to the Town Board for review at their next meeting.

Sandy noted she believes there is consideration of an extension to complete the 2023 training requirements for board members that were unable to.

At the end of the meeting, Boddy White submitted his resignation letter from the Planning Board effective 1/18/24.

New Business

Herms Minor Subdivision Application

Sandy Hemstreet noted this is 84 acres being subdivided into 2 lots. We have the completed EAF and \$50 payment. The Agricultural Data Statement is not needed. The interpretation of the application fee amount is still being clarified with Will and Tim. \$50 is being accepted for this application.

Jd Downing motioned to approve the subdivision. Boddy White seconded the motion. The Planning Board voted as follows:

<u>Name</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jd Downing	X		
Jennifer Mete-Jeffer	X		
Sandy Hemstreet	X		

Nancy Langdon	X		
David Russo	X		
Boddy White	X		

Public Comment

Ron Crewell spoke and thanked the board, as well as Boddy individually, for their work.

Closing

The next Town of Glen Planning Board meeting is scheduled for February 15, 2024, at 6:30 pm.

Jd Downing motioned to adjourn the meeting at 6:43 pm. Nancy Langdon seconded the motion. Jennifer Mete-Jeffer, Sandy Hemstreet, Boddy White and David Russo voted in favor of the adjournment.

Jennifer Mete-Jeffer

