

**REFERRAL FORM**  
**MONTGOMERY COUNTY PLANNING BOARD**

Referral Number \_\_\_\_\_  
assigned by the MCPB upon  
acceptance of referral for review

This Referral must be received **SEVEN CALENDAR DAYS** prior to the MCPB meeting date in order for it to be placed on the agenda.

**TO:** Montgomery County Planning Board,  
Old County Courthouse,  
PO Box 1500, Fonda, New York 12068  
Phone: 518-853-8334  
Fax: 518-853-8336

**FROM:** Municipal Board: Town of Glen Planning  
Referring Officer: Jennifer Metcalf-Jeffe  
Mail original resolution to: 7 Erie St  
Fultonville, NY  
12072

1. Applicant: DAIM Logistics, Inc. 2. Site Address: Lot 3A Park Dr Fultonville, NY  
3. Tax Map Number(s): 52-4-3.111 4. Acres: 4.6± 12  
5. Is the site currently serviced by public water? ☒ Yes ☐ No  
6. On-site waste water treatment is currently provided by: ☒ Public Sewer or ☐ Septic System  
7. Current Zoning: Industrial 8. Current Land Use: Supply yard  
9. Project Description: 50,000 SF metal frame building (new construction) - incl 5 added parking spaces, loading

**10. MCPB Jurisdiction:**

- ☐ Text Adoption or Amendment ☒ Site is located within 500' of: \_\_\_\_\_  
☐ a municipal boundary.  
☐ a State or County thruway/highway/roadway  
☐ an existing or proposed State or County park/recreation area  
☒ an existing or proposed County-owned stream or drainage channel  
☐ a State or County-owned parcel on which a public building or institution is situated  
☐ a farm operation within an Agricultural District (Incl. Ag data Statement) (does not apply to area variances)

11. PUBLIC HEARING: Date: 11/14/23 Time: 6:35pm Location: 7 Erie St Fultonville NY 12072

**Referred Action(s)**

If referring multiple, related actions, please identify the referring municipal board if different from above.

12. ☐ Text Adoption or ☐ Amendment Referring Board: \_\_\_\_\_  
☐ Comprehensive Plan ☐ Local Law ☐ Zoning Ordinance ☐ Other \_\_\_\_\_

13. ☐ Zone Change Referring Board: \_\_\_\_\_  
Proposed Zone District: \_\_\_\_\_ Number of Acres: \_\_\_\_\_

Purpose of the Zone Change: \_\_\_\_\_  
14. ☒ Site Plan ☒ Project Site Review Referring Board: Town of Glen Planning Board  
Proposed Improvements: New Warehouse building  
Proposed Use: Building material storage  
Will the proposed project require a variance? ☐ Yes ☒ No Type: ☐ Area ☐ Use

15. ☒ Special Permit

Referring Board:

Town of Glen  
Planning Board

Section of local zoning code that requires a special permit for this use: Sec 4.04

Will the proposed project require a variance?

☐ Yes

☒ No

Type: ☐ Area

☐ Use

16. Variance

Referring Board:

☐ Area

☐ Use

Section(s) of local zoning code to which the variance is being sought: \_\_\_\_\_

Describe how the proposed project varies from the above code section: \_\_\_\_\_

SEQR Determination

Action:

Finding:

☒ Type I

☐ Type II

☒ Unlisted Action

☐ Exempt

☐ Positive Declaration -- Draft EIS

☐ Conditional Negative Declaration

☐ Negative Declaration

☐ No Finding (Type II Only)

SEQR determination made by (Lead Agency): No determination Date: \_\_\_\_\_

review continues 12/21/23

REQUIRED MATERIAL

Send 3 copies of a "Full Statement of the Proposed Action" which includes:

All materials required by and submitted to the referring body as an application

- If submitting site plans, please submit only 1 large set of plans, and 12 11x17 packets.
- All material may be submitted digitally as well at <http://www.mcdbc.org/planning-services/montgomery-county-planning-board-referrals/>

This referral, as required by GML §239 1 and m, includes complete information, and supporting materials to assist the Montgomery County Planning Board (MCPB) in its review. Recommendations by MCPB shall be made to the Referring Body within thirty days of receipt of the Full Statement.

Jennifer mete-Jeffer Vice-Chair

Name, Title & Phone Number of Person Completing this Form

TOG Planning Bd

12/1/23

Transmittal Date

This side to be completed by Montgomery County Planning.

**REFERRAL FORM**  
**MONTGOMERY COUNTY PLANNING BOARD**

TO: Jennifer mete-Jeffer, Vice Chair

Receipt of 239-m referral is acknowledged on 12/11/2023. Please be advised that the Montgomery County Planning Board has reviewed the proposal stated on the opposite side of this form on 12/11/2023 and makes the following recommendation.



Approves



Approves (with Modification)



Disapproves:



No significant County-wide or inter-community input



Not subject to Planning Board review



Took no action

Section 239-m of the General Municipal Law requires that within thirty days after final action by the municipality is taken; a report of the final action shall be filed with the County Planning Board.

12/11/2023  
Date

Kenneth F. Rose  
Kenneth F. Rose, Director  
Montgomery County Dept. of Economic  
Development and Planning