

March 30, 2022

**Re: Town of Glen
DAIM Logistics, Inc. Project
128 Park Drive, Fultonville, NY 12072
Preconstruction Meeting – 3/30/2022
Our Project No. GNY02WD-19503-08**

See enclosed Attendance Sheet for representatives that met on site with contact names and phone numbers.

A preconstruction meeting was held for the subject project on March 30, 2022. Douglas P. Cole, P.E., PRIME AE GROUP OF NY, conducted the meeting and talked about the construction plans in order of the construction sequencing. The project developer is DAIM Logistics (Pat Oare), Franklin Construction is the General Contractor, the Engineer is Chris Longo, P.E. from Empire Engineering and the Qualified SWPPP inspections will be performed by Empire Engineering. Mr. Franklin advised that D&C Erectors (David Akerley) will be constructing the building and that DAIM Logistics is performing the site work with their own forces. The electrical subcontractor is yet to be selected.

All eight (8) of the conditions contained in the Planning Board Decision Document dated 1/20/2022 were reviewed. Mr. Cole asked if all of the required permits and approvals are in place and their status is listed below.

- OPRHP sign-off letter dated 12/10/2021
- Town Special Use Permit & Site Plan Approval (issued 3/17/2022)
- NYSDEC Stormwater Permit #NYR11J071 – NOI received 11/23/2021, permit active 11/28/2021
- Town Building Permit (issued __/__/2022) – awaiting NYSPE stamped building plans to be submitted for review from the manufacturer, Chief Buildings

Mr. Cole asked about the Comcheck Building Envelope Compliance Certificate and NYS Building Code review checklist. We were advised that these items would be submitted with the metal building plans.

Mr. Longo explained that the 45' wide drainage easement along Park Drive is an existing easement that was shown on the plans. It would have been initially granted to the Town of Glen (as the owner of Park Drive) from MCIDA and then it was transferred with the deed when DAIM Logistics purchased the property.

Mr. Oare explained that the building will just be a shell for now and interior plans would be submitted at a later date.

Mr. Cole asked about fire flow test results. Mr. Longo advised that the test results had been provided to the company performing the fire sprinkler design and it was determined that a booster pump will be required for the system. This will be shown on the plans submitted to the Town.

The SWPPP will be kept on site where it will be accessible to inspectors. The weekly inspection reports will be provided by Empire Engineering via email to the TDE, CEO, Supervisor and Planning Board Chairman and a paper copy will be on site one week later. PRIME AE plans to make four (4) site inspections – when all Erosion & Sediment controls are in place, during stormwater chamber installation, during forebay construction and a final inspection when 80% germination has been achieved of the final ground cover.

The proposed schedule was discussed.

- Erosion & Sediment controls will be installed first.
- Site grading, including cuts and fills, will be performed and then select fill brought in for the building pad.
- Water & Sewer connections – Contract shall contact the Town Highway Department (Dennis Mihuka) to schedule. Mr. Reilly offered to provide digital Record drawings of Glen Canal Park utilities to Empire Engineering and PRIME AE.
- Stormwater management construction
- Building Erection
- Final grading and site stabilization
- Tentative completion date: October 2022

The minimum inspections for the CEO will need to make during the project:

- Erosion & Sediment controls installed
- Footings & Slabs - rebar & concrete pours – test results to be provided by contractor (slump, compression, batch tickets) on footings. Mr. Franklin believes 8 pours will be required, so it was stated that cylinders would be taken on every other pour to obtain representative concrete strength test results.
- Stormwater management areas
- Building framing
- Mechanical and plumbing systems
- Parking lot subbase, pavement
- 3rd party electrical inspections anticipated to be performed by “The Inspector” and reports are to be provided to the Town.
- Certificate of Occupancy or Cert. of Compliance prior to start up operations, as a final inspection.

Empire Engineering will be performing the site layout in accordance with the approved plans.

Construction hours are anticipated to be 7 AM – 5 PM, weekdays. Dig Safely NY needs to be contacted prior to any digging work.

Notify the Town at least 24 hours prior to commencing work on the project. Any minor changes to the plans shall be reviewed and approved by Empire Engineering to determine if it is a simple field change or if it needs further review & approvals from the Town or TDE. Franklin Construction will keep a paper set of drawings on the site and red-line any changes that will need to be incorporated into the As-Built set.

Two (2) full sized sets of the approved plans shall be delivered, one (1) to the Town of Glen and one (1) to replace the one provided to PRIME AE from the SWPPP Appendix, so it can remain on site.
