

**TOWN OF GLEN  
BUILDING PERMIT APPLICATION INSTRUCTIONS:**

- A:** This application must be filled in by typewriter or printed in ink and returned to the appropriate **Town or Village office**.
- B:** **DRAW A PLOT PLAN.** Plot plans must show location of the **LOT** and **BUILDINGS** on premises, relationship to adjoining premises or public streets or areas. Give a detailed description of layout of the property.
- C:** **TWO COMPLETE SETS OF SPECIFICATIONS / PLANS** must accompany this application. This shall include nature of the work to be performed, the materials and equipment to be used and details of the structural, mechanical, electrical, and plumbing installations.
- D:** **NO WORK SHALL COMMENCE BEFORE ISSUANCE OF A ZONING AND/OR BUILDING PERMIT.**
- E:** Upon approval of this application, the Code Enforcement Officer will issue the building permit.
- F:** No building or portion thereof for which a building permit has been issued shall be **OCCUPIED OR USED IN WHOLE OR IN PART FOR ANY PURPOSE WHATSOEVER** until a request is made for a Certificate of Occupancy and said Certificate is granted by the Code Enforcement Officer.
- G:** The owner of the property on which this work is performed grants the Code Enforcement Officer the right to inspect the property for which this permit pertains to until the Certificate of Occupancy or Compliance is issued (Under Section 444.3 D 1 & 2 Title 19 NYCRR).
- H:** **WORKER'S COMPENSATION INSURANCE:** Certificate of insurance / worker's compensation and disability benefits are required or an affidavit from the owner will be provided indicating that he or she is performing all the work and there are no employees, subcontractors, or contractors involved in such work (Chapter 131, Effective 9/1/98).

## FEES FOR IMPLEMENTATION OF CONSTRUCTION CODE

The fees for the Implementation of Construction Code were adopted by Resolution by the Town of Glen Town Board on May 9, 2011 and amended on June 13, 2011 and are as follows:

All new residential construction requiring building permits	-	\$ 175.00 (2000 sq. ft. or less) \$ 250.00 (Over 2000 sq. ft.)
Septic systems repairs or new construction	-	\$ 50.00
Roofing when permit is required	-	\$ 25.00
Modular and mobile homes	-	\$ 75.00
Agricultural permits	-	N / C
Storage sheds of 120 sq. ft. or less	-	N / C
Garage 1 or 2 car	-	\$ 50.00
Garage over 2 cars	-	\$ 75.00
All other construction	-	.20 sq. ft.
Swimming pools	-	\$ 25.00 (above ground) \$ 75.00 (in ground)
Fences	-	\$ 10.00
Cell Towers	-	\$1000.00
Additional antennas for cell towers	-	\$ 250.00
Industrial / Commercial	-	\$ 350.00

### RENEWAL OF BUILDING PERMITS

To renew a building permit, property owners and contractors will have to pay 10 percent of the cost of the original permit, which itself is based on the estimated cost of the project.

Building permits are valid for one year. Renewals also are valid for one year, but property owners may now receive a maximum of only two renewals.

If work is not completed within the three-year time frame, property owners must apply for a new building permit at full cost.

**EFFECTIVE AUGUST 13, 2018, IF ANY WORK STARTS WITHOUT A  
BUILDING PERMIT, THE FEE WILL BE DOUBLED.**

TOWN OF GLEN
7 ERIE STREET
FULTONVILLE, NY 12072
ROXANNE DOUGLASS, TOWN CLERK - 518-853-3633
TOM DICAPRIO, TOWN OF GLEN CEO - 518-848-4498

BUILDING PERMIT APPLICATION

APPLICANT MUST COMPLETE ALL BELOW THAT APPLY:

DATE: 9/3/2021 \$ 350 No.

DATE YOU INTEND TO BEGIN BUILDING:

NAME OF APPLICANT: Reynolds Wind Farm, LLC c/o Helga Courtney
HOME PHONE: BUSINESS PHONE: 203-438-9903
APPLICANT'S ADDRESS: 275 Mountain Rd, Ridgefield CT 06877

NAME OF OWNER: Helga E. Courtney
ADDRESS: 411 Reynolds Road PHONE:

SBL #: 100-5-8

PROPOSED PROJECT: Single wind turbine with gravel access road and electrical connection

VALUE: \$ 5,000,000

LOCATION OF PROPERTY: East side of bend in Reynolds Road

LOCATION OF BUILDING ON PROPERTY - DRAW AND ATTACH SKETCH TO ILLUSTRATE - INSTRUCTIONS ATTACHED.

ARE YOU INSTALLING A NEW SEPTIC SYSTEM? YES \* NO X
REPLACING AN EXISTING SEPTIC SYSTEM? YES \* NO X

\* IF THE ANSWER IS YES TO EITHER OF THESE TWO QUESTIONS, A PERCOLATION TEST IS REQUIRED (APPLICATION IS AVAILABLE FROM MONTGOMERY COUNTY SOIL AND WATER CONSERVATION DISTRICT, 4001 STHWY 5S, FULTONVILLE, NY, (518) 853-4015). A SITE PLAN GIVING DETAILS OF THE ENTIRE SYSTEM WITH DISTANCES FROM OPEN WATER, WELLS OR WETLANDS, AS WELL AS PROPERTY LINES AND WATER PIPES, IS ALSO REQUIRED.

NAME OF PRINCIPAL CONTRACTOR: TBD
CONTRACTOR'S ADDRESS:
CONTRACTOR'S PHONE:
CONTRACTOR'S WORKMAN'S COMPENSATION INSURANCE COMPANY AND NUMBER:

IS THIS A COMMERCIAL PROJECT? (EXAMPLES: DWELLINGS YOU INTEND TO RENT, SELL OR USE AS A PLACE OF BUSINESS) YES X NO \_\_\_\_\_

NAME OF ARCHITECT OR ENGINEER: GHD Consulting Services Inc.

ARCHITECT'S or ENGINEER'S ADDRESS: 285 Delaware Ave, Ste 500, Buffalo NY 14202

ARCHITECT'S or ENGINEER'S PHONE: 716-362-8879

BE AWARE THAT ANY NEW BUILDING PROJECT OF MORE THAN 1500 SQUARE FEET OF LIVING AREA MUST HAVE THE SEAL OR STAMP OF A NEW YORK STATE CERTIFIED ARCHITECT OR ENGINEER ON BUILDING PLANS.

WILL YOU BE INSTALLING A HEATING SYSTEM? YES \_\_\_\_\_ NO X

IF YES, WHAT TYPE? \_\_\_\_\_

WHAT TYPE OF FOUNDATION WILL YOU HAVE? Spread Footer

WILL YOU HAVE ELECTRICITY? YES\* NO X - Project will connect to electrical system, but will not require power

\* REMEMBER THAT IF YOU INSTALL ELECTRICITY OR ADD TO THE PRESENT ELECTRICAL SYSTEM, YOU WILL NEED AN APPROVED ELECTRICAL UNDERWRITER TO INSPECT THE FINISHED PRODUCT BEFORE BEING ISSUED A CERTIFICATE OF OCCUPANCY OR COMPLIANCE.

WHAT TYPE AND R-VALUE INSULATION WILL YOU BE USING? (Please specify below)

WALLS NA CEILINGS NA FLOORS NA

\* ALONG WITH THIS APPLICATION, A SET OF PLANS OR BLUE PRINTS MUST BE SUBMITTED. THESE PLANS SHOULD INCLUDE THE FOLLOWING IN EITHER DIAGRAM OR TEXT FORM: BUILDING ELEVATION, PLUMBING PLAN, WINDOW TYPES AND SIZES, CROSS SECTION SHOWING FOUNDATION DETAILS, LOCATION OF PRIMARY AND SECONDARY HEATING SYSTEMS (INCLUDING CHIMNEY), INTERIOR AND EXTERIOR WALL CONSTRUCTION, ELECTRICAL LAYOUT, EXTERIOR GRADE ELEVATIONS, DOOR LOCATIONS, TYPES AND SIZES, ROOF SNOW LOAD AND FLOOR LIVE LOADS.

X

APPLICATION IS HEREBY MADE TO THE CODE ENFORCEMENT OFFICER OF THE TOWN OF GLEN FOR A BUILDING PERMIT. THE APPLICANT CERTIFIES THAT THE ABOVE STATEMENTS ARE TRUE AND AGREES THAT THE ISSUANCE OF THE PERMIT IS BASED ON THE ACCURACY THEREOF. FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW. AS A CONDITION TO THE ISSUANCE OF A PERMIT, THE APPLICANT ACCEPTS FULL RESPONSIBILITY FOR ALL DAMAGE, DIRECT OR INDIRECT, OR WHATEVER NATURE, AND BY WHOMEVER SUFFERED, ARISING OUT OF THE PROJECT DESCRIBED HEREIN AND AGREES TO INDEMNIFY AND SAVE HARMLESS THE TOWN OF GLEN FROM SUITS, ACTIONS, DAMAGES AND COSTS OF EVERY NAME AND DESCRIPTION RESULTING FROM THE SAID PROJECT. FURTHER, THE APPLICANT AGREES THAT THE ISSUANCE OF A PERMIT IS NOT TO BE INTERPRETED AS GUARANTEE OF FREEDOM FROM RISK OF FUTURE FLOODING OR CONFORMITY WITH OTHER CODES AND REGULATIONS NOT PROMULGATED BY THE TOWN OF GLEN.

DATE 9/1/2021 SIGNATURE OF APPLICANT 

**APPLICANT: MUST COMPLETE 1-15 (WHEN APPLICABLE)**

1. LOCATION OF PROPERTY: 411 Reynolds Road

2. TAX MAP # (SBL#): 100-5-8 (Survey is available)

3. ZONE DISTRICT: R-R Rural Residential

4. EXISTING USE OF PROPERTY: Vacant  
INTENDED USE OF PROPERTY: Wind turbine

5. NATURE OF WORK:  
NEW BUILDING \_\_\_\_\_ REMOVAL/DEMOLITION \_\_\_\_\_  
REPAIR \_\_\_\_\_ ALTERATION/S \_\_\_\_\_  
ADDITION \_\_\_\_\_ OTHER Wind turbine \_\_\_\_\_  
(SINGLE)MOBILE HOME \_\_\_\_\_ SEPTIC \_\_\_\_\_  
HOME - STICK BUILT \_\_\_\_\_ MODULAR \_\_\_\_\_ DOUBLE WIDE \_\_\_\_\_

6. ESTIMATED COST OF PROJECTS: \$5M

7. IF MULTIPLE DWELLING: a. NUMBER OF DWELLINGS \_\_\_\_\_ UNITS \_\_\_\_\_  
b. NUMBER OF BEDROOMS \_\_\_\_\_  
c. NUMBER OF FLOORS \_\_\_\_\_

8. IF MOBILE HOME: NEW INSTALLATION Y/N \_\_\_\_\_ YEAR OF \_\_\_\_\_

9. IF GARAGE: # OF CAR \_\_\_\_\_

10. IF BUSINESS, COMMERCIAL OR MIXED OCCUPANCY, SPECIFY NATURE AND EXTENT OF EACH TYPE OF USE: \_\_\_\_\_

11. DIMENSION OF EXISTING STRUCTURES IF ALTERATION OR ADDITIONS ARE MADE:  
DEPTH \_\_\_\_\_ HEIGHT \_\_\_\_\_  
FRONT \_\_\_\_\_ REAR \_\_\_\_\_  
NUMBER OF STORIES \_\_\_\_\_

12. DIMENSION OF NEW CONSTRUCTION: (INCLUDING MOBILE HOME)  
DEPTH \_\_\_\_\_ HEIGHT 600 ft  
FRONT \_\_\_\_\_ REAR \_\_\_\_\_

13. SIZE OF LOT: FRONT \_\_\_\_\_ REAR \_\_\_\_\_ DEPTH \_\_\_\_\_ ACRE/S 191 ac

14. DISTANCE FROM NEAREST ADJACENT BUILDING: > 1,000 ft  
LEFT SIDE \_\_\_\_\_ RIGHT SIDE \_\_\_\_\_ REAR \_\_\_\_\_

15. DISTANCE FROM NEAREST ADJACENT PROPERTY:  
LEFT SIDE 934 ft RIGHT SIDE 1611 to REAR 553 ft  
2456 ft

**BELOW DRAW AS REQUESTED:**

1. START WITH STREETS / ROAD NAMES
  2. INDICATE INTERIOR OR CORNER LOTS
  3. SHOW ALL BUILDINGS EXISTING / PROPOSED
  4. INDICATE ALL DIMENSIONS FROM SURROUNDING PROPERTY LINES
  5. SHOW LOCATION OF SEWAGE / WATER SYSTEM IN RELATION TO STRUCTURE/S
  6. SHOW LOCATION OF SEPTIC SYSTEM TO WATER SOURCES (WELLS, STREAMS, ETC.)
  7. WATER TEST APPROVAL IS REQUIRED
  8. SHOW ELEVATION VIEWS IN REGARDS TO BUILDING/S, ALTERATION/S, ADDITION/S
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N  
W E  
S

See Drawing Set submitted with this application