



Albany Office
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P: 518.382.1774

September 7, 2021

Mr. John Thomas, Supervisor
Town of Glen
7 Erie Street
Fultonville, NY 12072

**Re: Town of Glen
TDE Scope of Services – Task Order No. 7
Proposed Reynolds Road Wind Energy Project
Exhibit to TDE Professional Services Agreement**

Dear Supervisor Thomas:

We are pleased to provide a proposal for Task Order No. 7 under the executed Professional Services Agreement (PSA) (effective date of 10/29/2019) between the Town of Glen and PRIME AE Group of NY (PRIME AE) for Town Designated Engineering Services. The Town of Glen will need to establish an escrow account with funds provided by the Owner for the costs of the necessary engineering services as itemized below. PRIME AE will provide:

- Technical and administrative support to the Planning Board through the SEQRA, special use permit and site plan review process.
- Technical review of the proposed stormwater management facilities and SWPPP for subsequent submission to NYSDEC.
- Review of the proposed wind energy facilities for compliance with applicable State and Federal laws, Town Zoning Code requirements and other typical wind energy facility practices and requirements, including Decommissioning Plan.
- Attend up to two (2) meetings with stakeholders as needed to discuss review process, permitting, schedule, deadlines/milestones, comments, and Town requirements.

We propose to provide these services for a fee not to exceed \$8,250.00. Our services will be invoiced monthly and will be based on actual staff billing hours. If requested, we will also provide onsite inspection services during construction, and suggest that those fees be added to the escrow once the construction schedule is established. A contract amendment for the construction phase services will be prepared at that time.

Thank you for considering PRIME AE for this project, and we look forward to continuing our longstanding relationship with the Town of Glen.

If this proposal is acceptable, please execute the signature block below and return to us. Upon execution, this Task Order No. 7 forms a part of the PSA.

Sincerely,
KB Group of NY, Inc. dba PRIME AE Group of NY

Douglas P Cole, P.E.
Senior Director of Engineering

Cc: Tim Reilly, Chairman, Planning Board



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AGREED TO BY TOWN OF GLEN:

John Thomas, Supervisor

DATE: _____

AGREED TO BY KB GROUP OF NY, INC. DBA
PRIME AE GROUP OF NY:



Kumar Buvanendaran, P.E., President & CEO

DATE: 9/7/2021

