

TOWN OF GLEN PLANNING BOARD

MINUTES OF MEETING HELD DECEMBER 20, 2018

A meeting of the Town of Glen Planning Board was held at 7 Erie Street, Fultonville, New York, on Thursday, December 20, 2018 at 6:30 pm.

The following members of the Town of Glen Planning Board were present:
Timothy Reilly, Timothy McMurray, Patrick Rose, Cheryl Huxhold, Rosalie Farina, Nancy Langdon, Sandra Hemstreet

The following member(s) of the Town of Glen Planning Board were not present: N/A

Also present at the meeting were: N/A

A quorum of the Planning Board being present, the meeting was called to order at 6:30pm by Chairman, Timothy Reilly, followed by the Pledge of Allegiance and a moment of silence. Meeting notes were recorded and drafted by Secretary, Sandra Hemstreet.

Rosalie Farina moved to approve the minutes of the Planning Board meeting held on November 15, 2018. Cheryl Huxhold seconded the motion. Timothy Reilly, Pat Rose, Timothy McMurry, Nancy Langdon, and Sandra Hemstreet voted in favor of the approval.

Old Business

Timothy Reilly noted that a draft copy of the proposed Solar Law was presented to the Town Board at their December meeting for review and comment. Sandra Hemstreet confirmed that an electronic copy of the document was sent to John Thomas.

The Planning Board will await feedback from the Town Board on the proposed law and will make updates to the document at that time. Timothy Reilly noted that the next steps in the process would be for the Town Board to host a public hearing to discuss zoning changes and during that public hearing the SEQR should be provided. The Planning Board will look to have an attorney review the SEQR.

Mr. Reilly indicated that he would begin completing the SEQR documents to be presented to the Town Board and to the Planning Board in January, in an effort to keep the process moving forward.

New Business

Member Re-appointments:

Pat Rose notified the Town Board that he would like a 7-year term on the Planning Board. After his re-appointment it was noted he would be required to take another oath of office. Pat will be putting his request for re-appointment in writing and submitting it to John Thomas. The re-appointment will occur at the Town Board meeting in January (1/14/19).

By-Law Review:

The Planning Board Officers for 2019 will be selected at the January meeting. Positions requiring appointment include Chairman, Vice Chairman, and Secretary.

Additionally, the By-Laws will be reviewed at the January meeting for any necessary updates, per the Planning Board's requirement of an annual review/update of the document.

Comprehensive Plan:

The Town of Glen Comprehensive Plan needs to be updated. Timothy O'Reilly and Rosalie Farina will be looking to see what kind of grant money might be available to the Planning Board to assist in having the plan updated.

Tim O'Reilly noted that the Town Board will be holding a meeting December 28, 2018 at 9am to pay the final Town bills for the year 2018.

Committee Reports

Per the By-Laws, Planning Board members must have 4 hours of training per year, which is tracked by the Secretary and submitted to the Town Board prior to their first meeting in January of each year. Sandra Hemstreet identified that all Planning Board members are current with their training and that she would be submitting the excel spreadsheet to John Thomas in advance of the January 14, 2019 Town Board meeting.


Public Comment

Following New Business, Timothy Reilly opened up the meeting to public comment. Public comments were as follows: N/A- no public comment was made

Closing

The next Town of Glen Planning Board meeting is scheduled for January 17, 2019 at 6:30pm

Pat Rose moved to adjourn the meeting at 6:54pm. Sandra Hemstreet seconded the motion. Timothy Reilly, Timothy McMurray, Cheryl Huxhold, Nancy Langdon and Rosalie Farina voted in favor of the adjournment.



Sandra Hemstreet