

## TOWN OF GLEN PLANNING BOARD

### MINUTES OF MEETING HELD AUGUST 16, 2018

A meeting of the Town of Glen Planning Board was held at 7 Erie Street, Fultonville, New York, on Thursday, August 16, 2018 at 7:30 pm.

The following members of the Town of Glen Planning Board were present:

Timothy Reilly, Rosalie Farina, Nancy Langdon, Timothy McMurray, Sandra Hemstreet, Patrick Rose

The following member(s) of the Town of Glen Planning Board were not present: Cheryl Huxhold

Also present at the meeting were: N/A

A quorum of the Planning Board being present, the meeting was called to order at 7:32pm by Chairman, Timothy Reilly, followed by the Pledge of Allegiance and a moment of silence. Meeting notes were recorded and drafted by Secretary, Sandra Hemstreet.

Patrick Rose moved to approve the minutes of the Planning Board meeting held on July 19, 2018. Rosalie Farina seconded the motion. Timothy Reilly, Nancy Langdon, Sandra Hemstreet and Timothy McMurray voted in favor of the approval.

#### **Old Business**

Timothy Reilly noted that the Town Board passed a resolution approving the updated Town of Glen Planning Board By-Laws. With this the Planning Board will have a new meeting time of 6:30pm starting on the September 20<sup>th</sup> meeting. Sandra Hemstreet will notify the Amsterdam Recorder to have notice put out about the meeting time change.

Timothy Reilly requested an update of the Town of Glen website. Sandra Hemstreet informed the Planning Board that the website was complete and would be launching to the public on August 20, 2018.

Timothy Reilly requested the Planning Board to continue its review of recommended permitted uses in the Glen Industrial Park to include uses such as commercial solar projects and possible retail outlets. Mr. Reilly stated that the Planning Board needs a final draft of what they would like to see proposed to the Town Board. The Planning Board discussed the need to review Solar Energy Systems. Patrick Rose stated that he would work with Borrego Solar to set up a walkthrough of their facility. Rosalie Farina identified a NYS training webinar that she would send to Planning Board members along with reaching out to NYS for additional training.

Timothy Reilly provided Planning Board members with the Town of Glen's application for Special Use Permit for property on Auriesville Rd for the Town to build a new highway garage and office buildings. Mr. Reilly requested a review of the SEQR paperwork submitted by the Town of Glen. The Planning Board reviewed the SEQR Short Form Impact Assessment, going through each item individually to determine impact. Nancy Langdon asked if the Town had pictures of the building they wanted to put on the property. John Thomas stated that no plans have yet been drawn up. He indicated that the cost of the building would be between \$700K and \$840K, but that the Town was waiting on drawing up plans because if the land in question was not approved for use, then they would be looking for another location. The facility is to include Town Offices and the Town Garage. There will be parking for at least 8 to 12 cars and there will be approximately 1 acre of blacktop. Mr. Thomas also mentioned that the Town had a grant to assist with the cost of the new building. Mr. Thomas also provided the Planning Board with copies of the letters that went out to neighbors within 500 feet of the property to be held with the SEQR Review and the meeting notes.

Timothy Reilly requested a motion to approve the Negative declaration of the SEQR Review for the Special Use Permit for the new Town of Glen building. Sandra Hemstreet motioned, and Nancy Langdon seconded the motion. Timothy Reilly, Timothy McMurray, Patrick Rose, and Rosalie Farina voted in favor.

Timothy Reilly requested a resolution to approve the Special Use Permit for the new Town of Glen building. Rosalie Farina motioned, and Timothy McMurray seconded the motion. Timothy Reilly, Sandra Hemstreet, Patrick Rose, and Nancy Langdon voted in favor.

### **New Business**

First order of business: Timothy Reilly reported a letter received from Kelly Farms LLC with an application for a simple subdivision of property at Ingersoll Road and Route 30a, with approximately 255' of road frontage on Route 30a. Mr. Reilly identified that this was a minor subdivision which did not require public hearing or SEQR Review and there had been no prior subdivision of the land in the last three (3) years. Judy Kelly, representative from Kelly Farms LLC, note that the property had a buyer. Mr. Reilly stated that the Kelly Farms LLC had 90 days to file for the subdivision after the Planning Board reviews the miler submitted.

Timothy Reilly requested a motion to approve the requested subdivision. Rosalie Farina motioned, and Timothy McMurray seconded the motion. Timothy Reilly, Patrick Rose, and Nancy Langdon voted in favor. Sandra Hemstreet abstained from voting.

### **Public Comment**

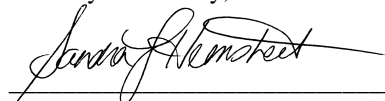
Following New Business, Timothy Reilly opened up the meeting to public comment. Public comments were as follows:

1. Steve Helmin requested information on the solar webinar Rosalie Farina mentioned. Ms. Farina will send the link to both Steve Helmin and John Thomas.

### **Closing**

The next Town of Glen Planning Board meeting is scheduled for September20, 2018 at 6:30pm

Nancy Langdon moved to adjourn the meeting at 8:00pm. Sandra Hemstreet seconded the motion. Timothy Reilly, Timothy McMurray, Rosalie Farina and Patrick Rose voted in favor of the adjournment.



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Sandra Hemstreet