

TOWN OF GLEN PLANNING BOARD

MINUTES OF MEETING HELD JUNE 21, 2018

A meeting of the Town of Glen Planning Board was held at 7 Erie Street, Fultonville, New York, on Thursday, June 21, 2018 at 7:30 pm.

The following members of the Town of Glen Planning Board were present:

Timothy Reilly, Rosalie Farina, Nancy Langon, Timothy McMurray, Sandra Hemstreet, Patrick Rose

The following member(s) of the Town of Glen Planning Board were not present: Cheryl Huxhold

Also present at the meeting were: N/A

A quorum of the Planning Board being present, the meeting was called to order by Chairman, Timothy Reilly, followed by the Pledge of Allegiance and a moment of silence. Meeting notes were taken by Secretary, Sandra Hemstreet.

Rosalie Farina moved to approve the minutes of the Planning Board meeting held on May 17, 2018. Patrick Rose seconded the motion. Timothy Reilly, Timothy McMurray, Nancy Langon and Sandra Hemstreet voted in favor of the approval.

Old Business

Timothy Reilly noted that the Planning Board held a workshop meeting on May 31, 2018 to update the Planning Board By-Laws. Updates and suggested changes were made to the location of meetings, time of meetings, etc. It was noted that additions to the By-Laws had been made that included proposed processes and procedures. The intention is the use the By-Laws as a guide to ensure the Planning Board has repeatable processes in place for basic administrative functions. Mr. Reilly recommended the By-Laws be submitted to the Town Board for review. It was requested that Sandra Hemstreet send out a copy of the "Application Review" document to the group via email. Mr. Reilly stated that he would submit the By-Laws to be included in the July 2018 Town Board meeting.

Mr. Reilly handed out a copy of the Town of Glen Website proposal drafted by Sandra Hemstreet. It was noted that the Planning Board would bring this proposal to the Town Board for their review. The Planning Board would be seeking approval to use the resources of the Montgomery County Webmaster to create a website for the Town of Glen.

New Business

First order of business: Tim Reilly notified the Planning Board that the Town Board passed Resolution #38. This resolution officially passes the current appointments of the Planning Board. It appoints Tim Reilly, Rosalie Farina and Sandra Hemstreet as officials on the Planning Board.

Second order of business: Tim Reilly handed out the "Oath of Office", which Roxanne Douglas prepared, to each member of the Planning Board. It was requested that each member sign all copies and return to Mr. Reilly. He would then collect them and submit them back to Ms. Douglas so they can be put on official file.

Third order of business: Tim Reilly indicated that John Thomas, Town Supervisor, notified him that there is interest in investigating expanding opportunities in the Glen Park to include commercial solar and/or commercial retail space. This review could require a special use permit, possible zoning changes, the need for a public hearing, review of the SEQR process, and approval at the county level. Mr. Reilly stated that the Planning Board will need to begin the process of review, which could take up to 6 months or longer and may need attorney review. The Planning Board has a current copy of the permitted uses in the Glen Park and will need to review these. The next

step identified was to review information on siting solar facilities and what it takes for these to be permitted. Patrick Rose requested more detail about the retail space. Mr. Reilly stated there was an inquiry from a wood products facility interested in locating there and having a show room to display products. The Planning Board members agreed to host a workshop to discuss review of siting solar facilities. Mr. Reilly indicated he would send information in advance of the meeting. The Planning Board agreed to meet at 6:30pm on Thursday, July 19, 2018 in advance of the monthly Planning Board meeting. Sandra Hemstreet indicated she would put notification in the newspaper regarding the workshop.

Public Comment

Following New Business, Timothy Reilly opened up the meeting to public comment. Public comments were as follows:

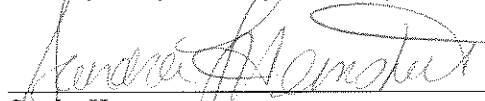
1. At a Montgomery County meeting a solar company expressed interest in 55 acres in the Glen Park. Only 55 acres because the Sub-Station in Fonda is antiquated, but if upgraded, the company indicated it could go up to 250 acres. Inquiry as to whether this company had approached John Thomas or Tim Reilly regarding this interest. Mentioned there may be Bloomberg Foundation Grants that could potentially help with improvements to the Sub-Station.
2. Inquiry regarding a statement made by Ken Rose that indicated a request to put Department of Public Works vehicles in the Glen Park. Public request to have them put any vehicles in the back of the park. It was noted that the Department of Public Works would need a grant before anything can be done.

Closing

Tim Reilly indicated he would be attending the Town Board meeting, July 9, 2018, to bring the By-Laws forward. It was requested that Sandra Hemstreet attend this same meeting to present the proposed Town of Glen Website. Mr. Reilly also stated he would be sending out a copy of the Town of Glen Ethics Policy to all board members and stated that Planning Board members should read and acknowledge them.

The next Town of Glen Planning Board meeting is scheduled for July 19, 2018 at 7:30pm

Nancy Langon moved to adjourn the meeting at 7:58pm. Sandra Hemstreet seconded the motion. Rosalie Farina, Timothy Reilly, Timothy McMurray, and Patrick Rose voted in favor of the adjournment.


Sandra Hemstreet