

TOWN OF GLEN PLANNING BOARD

MINUTES OF MEETING HELD APRIL 19, 2018

A meeting of the Town of Glen Planning Board was held at 7 Erie Street, Fultonville, New York, on Thursday, April 19, 2018 at 7:30 pm.

The following members of the Town of Glen Planning Board were present:

Rosalie Farina, Nancy Langdon, Timothy McMurray, Timothy Reilly, Cheryl Huxhold, Patrick Rose
Sandra Hemstreet

The following member(s) of the Town of Glen Planning Board were not present: N/A

Also present at the meeting were: N/A

A quorum of the Planning Board being present, the meeting was called to order by Rosalie Farina, who acted as Planning Board Chair, followed by the Pledge of Allegiance and a moment of silence. Meeting notes were taken by Sandra Hemstreet, who acted as Planning Board Secretary.

Timothy Reilly moved to approve the minutes of the Planning Board meeting held on March 15, 2018. Cheryl Huxhold seconded the motion. Rosalie Farina, Nancy Langdon, Timothy McMurray, Patrick Rose and Sandra Hemstreet voted in favor of the approval.

New Business

First order of business: selection of the Planning Board Chair, Planning Board Vice Chair, and Planning Board Secretary. Rosalie Farina presented the roles and responsibilities of each position as written in the Planning Board By-laws.

It was moved, seconded and carried to accept Timothy Reilly as Planning Board Chair. Voting was as follows:

Planning Board Member	Vote: Aye	Vote: Nay	Vote: Abstain
Timothy Reilly			X
Rosalie Farina	X- Motioned		
Sandra Hemstreet	X		
Nancy Langdon	X		
Timothy McMurray	X		
Patrick Rose	X- Seconded		
Cheryl Huxhold	X		

It was moved, seconded and carried to accept Rosalie Farina as Planning Board Vice Chair. Voting was as follows:

Planning Board Member	Vote: Aye	Vote: Nay	Vote: Abstain
Timothy Reilly	X- Seconded		
Rosalie Farina			X
Sandra Hemstreet	X		
Nancy Langdon	X- Motioned		
Timothy McMurray	X		
Patrick Rose	X		
Cheryl Huxhold	X		

It was moved, seconded and carried to accept Sandra Hemstreet as Planning Board Secretary. Voting was as follows:

Planning Board Member	Vote: Aye	Vote: Nay	Vote: Abstain
Timothy Reilly	X		
Rosalie Farina	X		
Sandra Hemstreet			X- Motioned
Nancy Langdon	X		
Timothy McMurray	X		
Patrick Rose	X		
Cheryl Huxhold	X- Seconded		

Second order of business: Rosalie Farina reported that Planning Board members are required to complete four (4) hours of training each year. Ms. Farina reached out to New York State to inquire about training the newly appointed Planning Board members. The trainer has offered to train the Town of Glen Planning Board in person; providing an overview of the roles and responsibilities of the Planning Board. Dates available include Wednesday, May 2, 2018 or Thursday, May 3, 2018. Ms. Farina stated that training will be held at 7 Erie Street, Fultonville, NY and will constitute 2-3 hours of training. Ms. Farina stated this training will count towards the required 4 annual training hours. Ms. Farina asked each Planning Board member for their preferred training date. May 2, 2018 was the preferred training date; Ms. Farina will be contacting the trainer with this date request.

Third order of business: Rosalie Farina shared an email from Glen Supervisor, John Thomas, dated April 5, 2018. The email indicates that Mr. Thomas received an inquiry regarding an application for a Special Use Permit for a Public Garage. Mr. Thomas stated that he would direct the applicant to the Planning Board once a quorum was in place. No action was required on the part of the Planning Board at this time.

Public Comment

Following New Business, Rosalie Farina opened up the meeting to public comment. Public comments were as follows:

1. Congratulations to the new board members from the public
2. Thank you to the new board members for choosing to serve the community
3. Opportunity for the new board to review the Town of Glen's Comprehensive Plan for growth
4. A request for the Planning Board to review the zoning changes made by the prior board in an effort to determine if those changes have put the community at risk and/or have left the community less protected in any way

Closing

Rosalie Farina stated that she would be sending each Planning Board member copies of the Comprehensive Plan and By-laws. Planning Board members were asked to review these plans, become familiar with them, and note any items that might require updating prior to the next Town of Glen Planning Board meeting.

The next Town of Glen Planning Board meeting is scheduled for May 17, 2018 at 7:30pm

The meeting was adjourned at 7:45 pm


Sandra Hemstreet