

Town of Charleston Planning Board Meeting Minutes
8/28/2024

Present:

David Wiener, Chair
Donna Wakefield, Member
Joseph Fitzpatrick, Member
Amanda Peterson, Member
Andrew Ragozzino, Member

Absent:

Lisa Lee, Alternate
Jim Capron, Member

Comprehensive Plan Committee:

Amanda Peterson, Chair
Mike Martuscello

Absent:

Carter Gibson
Justine Cornelison
Jim Capron

Other officials:

Robert Sullivan, Town Supervisor

Meeting called to order at 7:00 pm

Roll call.

Approved Agenda.

Approved Minutes of 7/24/24

Old Business:

Comprehensive Plan – report. Comprehensive Plan Contract between the Town of Charleston Planning Board and Amy Fitzgerald, LLC has been fully executed. Official kickoff currently scheduled for 9/21. Committee wants to engage with the public and get people aware of what’s going on. Plan is to send out a letter prepping people about working on a comprehensive plan. Then send a survey out. Then other public engagements, maybe some door to doors. Monthly project status form is going to the state this week. Every Wednesday there will be a meeting between 6-6:30 pm.

New Business:

Introduction of Andrew Ragozzino as new planning board member.

Variance request, Bryan Chenette – variance for 200’ vs. 250’. Foundation will be inspected by code enforcement officer. Non-conforming on frontage, variance needed for that. Will be putting a doublewide onto existing, old foundation. David Wiener moves that we provide variance for frontage and setbacks because property is located in hamlet. All in favor, no opposition. Require code enforcement officer to inspect foundation, septic, well and new doublewide. New inspector is Keith Ferguson, takes over September 1, 2024.

Town Board not moving meeting from the third Wednesday of the month. David Wiener made a motion to move the Planning Board meeting to the 2d Wednesday every month, 7:00 pm. All approved. Start September 11th. Secretary will let members know.

Joe made a motion to make Amanda Vice Chair of Town Planning Board. All approved.

Meeting Adjourned at 7:23 pm

Public Comments (3 minutes per person) There were no public comments.