

Town of Charleston Planning Board
Meeting Minutes
June 26, 2024

Present:

David Wiener, Chair
Donna Wakefield, Member
Joseph Fitzpatrick, Alternate

Absent:

Norman Paulson, Vice Chair
Jim Capron, Member (excused)
Amanda Peterson, Member (excused)
Lisa Lee, Alternate

Comprehensive Plan Committee:

Mike Martuscello
Justine Cornelison

Absent:

Carter Gibson
Jim Capron, Chair

Other officials:

Bob Sullivan, Town Supervisor

Meeting called to order at 7:00 pm

May minutes approved.
June Agenda approved.

Old Business

Comprehensive Plan – Jim is unwell. Amanda Peterson will be taking over as chair temporarily. David and Amanda will be meeting tomorrow to exchange files David obtained from Jim, along with a discussion about where the Plan is at. Amanda will contact Mike and Justine.

Ellen McHale attended. Ellen wrote the original grant, used the figures given by Nan Stoltenburg. Received a grant from the state of \$36,000. She talked to Danny, who suggested we look at the proposal from Amy Fitzgerald from Glens Falls. She has worked with Nan Stoltenburg and knows our area. Her proposal was for \$39,600.00. Amy Fitzgerald's proposal is asking for the Town Board and Planning Board to be involved in the meetings where we are asking for community input, to help facilitate break out groups, provide clerical staff, etc. to keep the costs down. The Planning Board makes a recommendation to the Town Board to accept the proposal, the Town Board votes on it, then we can move forward. Send a letter of recommendation to Bob Sullivan.

Ideas to ask volunteers to participate in the comprehensive plan committee: Put a sign up at the transfer station and church bulletin board. Gretchen Popp (with the Charleston Christian Church) suggested putting up a table at the fire department event in September (Charleston and Burtonsville FD).

New Business

Subdivision Approval – Debra Sisson, property owner, represented by the Office of Joanne Darcy Crum, LS. Board approved subdivision. Chairman signed copies. Copy was distributed to Town Clerk's office.

Gretchen Popp – Charleston Christian Church is renovating old wing and needs a variance from the Town Planning Board to tear down walls, put in anew foundation that will push the building back 5' from the current foundation. Will not meet minimum set back requirements. Planning Board Chair will send a letter authorizing the variance to Jdcrum@hotmail.com. Joe made a motion to allow variance, all were in favor. Cemetery Association does not have an issue with the variance.

Adjourned at 7:42 pm

Public Comments (3 minutes per person)

Bob Sullivan asked Andrew Ragozzino if he would volunteer for the Planning Board. Mr. Ragozzino is thinking about it.