

New York State Division of Homeland Security and Emergency Services

APPENDIX X

Modification Agreement Form

Business Unit: DHS01
Department ID: DHS01

Contract No.: C000873
Period: 7/28/2021 – 6/17/2024
Funding Amount for Period: \$112,500 (Federal)

This is an AGREEMENT between THE STATE OF NEW YORK, acting by and through the New York State Division of Homeland Security and Emergency Services (hereinafter referred to as the STATE), and Montgomery County (hereinafter referred to as the CONTRACTOR), for modification of Contract Number noted above, as amended herein and noted below:

Type of contract modification:

- Revised total contract value: \$ 112,500 (Federal)
Attached Appendices:
o FEMA Budget Increase Letter dated May 23, 2022
o B-1 Expenditure Based Budget – Updated to Reflect Budget Increase

Terms and conditions of this amendment are subject to continued availability of funds for this contract.

All other provisions of said AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the dates appearing under their signatures.

State Agency Certification

“In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract.”

CONTRACTOR SIGNATURE

STATE AGENCY SIGNATURE

By: (print name)
Title:
Date:

By: (print name)
Title:
Date:

STATE OF NEW YORK)
) SS.:
County of)

On the ___ day of ___, ___, before me personally appeared ___, to me known, who being by me duly sworn, did depose and say that he/she resides at ___, that he/she is the ___ of the ___, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on this Appendix X Modification Agreement Form.

(Notary):

STATE COMPTROLLER’S SIGNATURE

Title:
Date:



FEMA

May 23, 2022

Ms. Rayana Gonzales
Alternate Governor's Authorize Representative
New York State Division of Homeland Security & Emergency Services
1220 Washington Avenue
Building 7A, Suite 710
Albany, NY 12242

Attn: Marlene D. White – Chief of Mitigation

RE: FEMA-4472-DR-NY
Hazard Mitigation Grant Program (HMGP)
HMGP Project # 4472-0001
Subrecipient: Montgomery County
Project Title: Montgomery County Multi-Jurisdictional
Multi-Hazard Mitigation Plan (HMP) Update
Budget Modification

Dear Ms. Gonzales:

This letter is in response to the New York State Division of Homeland Security and Emergency Services (DHSES) Recipient correspondence dated March 31, 2022, requesting a Budget increase for the above referenced Hazard Mitigation Grant Program (HMGP) sub-grant application from the Montgomery County (Sub-recipient).

The Federal Emergency Management Agency (FEMA) has reviewed the documentation provided by the Recipient and Sub-recipient and determined it satisfies 44 C.F.R. § 13.30 (2011). Thus, approval is granted for the budget increase and the additional Federal Share of \$52,500 will be obligated. Further, additional Subrecipient Management Costs for \$3,500 will be obligated. The table below provides the details of the budget modification and the financial action taken by FEMA to honor this request.

| | Previous Action | Current Action |
|------------------------------|------------------------|-----------------------|
| Total Project Cost | \$80,000 | \$150,000 |
| Federal Share | \$60,000 | \$112,500 |
| Non-Federal | \$20,000 | \$37,500 |
| Cost Share Percentage | (75/25) | (75/25) |
| Management Costs | \$4,000 | \$7,500 |

Program approval is granted for the Hazard Mitigation Multijurisdictional Multi-Hazard Mitigation Plan Update as identified within the Sub-recipient's sub-grant application.

Ms. Rayana Gonzales
May 23, 2022
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All other conditions defined in the original approval letter dated July 28, 2021, must be met. Any additional modification to this scope of work must be submitted to FEMA Region 2 for consideration and approval prior to implementation. The disaster period of performance remains unchanged to end on June 17, 2024.

Should additional information be required, please contact Sharon Edwards, Hazard Mitigation Assistance Branch Chief at 212-680-3633 or by email at Sharon.Edwards@fema.dhs.gov.

Sincerely,

Michael F. Moriarty
Director
Mitigation Division

cc: Ms. Marlene M. White, NYSDHSES, Chief of Hazard Mitigation Programs

**ATTACHMENT B-1 - EXPENDITURE BASED BUDGET
SUMMARY**

PROJECT NAME: Montgomery County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update

CONTRACTOR SFS PAYEE NAME: Montgomery County

CONTRACT PERIOD: From: 07/28/2021
To: 06/17/2024

| CATEGORY OF EXPENSE | GRANT FUNDS | MATCH FUNDS | MATCH % | OTHER FUNDS | TOTAL |
|-------------------------------|--------------------|-------------------|---------|---------------|--------------------|
| 1. Personal Services | | | | | |
| a) Salary | | \$9375.00 | % 25 | | \$9375.00 |
| b) Fringe | | \$3750.00 | % 25 | | \$3750.00 |
| Subtotal | \$0.00 | \$13125.00 | | \$0.00 | \$13125.00 |
| 2. Non Personal Services | | | | | |
| a) Contractual Services | \$112500.00 | | % | | \$112500.00 |
| b) Travel | | | % | | \$0.00 |
| c) Equipment | | | % | | \$0.00 |
| d) Space/Property & Utilities | | | % | | \$0.00 |
| e) Operating Expenses | \$7500.00 | | % 100 | | \$7500.00 |
| f) Other | | \$24375.00 | % 25 | | \$24375.00 |
| Subtotal | \$120000.00 | \$24375.00 | | \$0.00 | \$144375.00 |
| TOTAL | \$120000.00 | \$37500.00 | | \$0.00 | \$157500.00 |

ATTACHMENT B-1 - EXPENDITURE BASED BUDGET
PERSONAL SERVICES DETAIL

| SALARY | | | | | |
|--------------------------------|--------------------------------|----------------------------|--------------------------|-------------------------|----------------|
| POSITION TITLE | ANNUALIZED SALARY PER POSITION | STANDARD WORK WEEK (HOURS) | PERCENT OF EFFORT FUNDED | NUMBER OF MONTHS FUNDED | TOTAL |
| 1. | | | 0.00% | | \$ 0.00 |
| 2. | | | 0.00% | | \$0.00 |
| 3. | | | 0.00% | | \$0.00 |
| 4. | | | 0.00% | | \$0.00 |
| 5. | | | 0.00% | | \$0.00 |
| 6. | | | 0.00% | | \$0.00 |
| 7. | | | 0.00% | | \$0.00 |
| 8. | | | 0.00% | | \$0.00 |
| 9. | | | 0.00% | | \$0.00 |
| 10. | | | 0.00% | | \$0.00 |
| 11. | | | 0.00% | | \$0.00 |
| 12. | | | 0.00% | | \$0.00 |
| 13. | | | 0.00% | | \$0.00 |
| 14. | | | 0.00% | | \$0.00 |
| 15. | | | 0.00% | | \$0.00 |
| Subtotal | | | | | \$ 0.00 |
| FRINGE - TYPE/DESCRIPTION | | | | | |
| | | | | | |
| PERSONAL SERVICES TOTAL | | | | | \$ 0.00 |

ATTACHMENT B-1 - EXPENDITURE BASED BUDGET
NON-PERSONAL SERVICES DETAIL

| CONTRACTUAL SERVICES - TYPE/DESCRIPTION | TOTAL |
|---|---------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| TOTAL | \$0.00 |

| TRAVEL - TYPE/DESCRIPTION | TOTAL |
|---------------------------|---------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| TOTAL | \$0.00 |

| EQUIPMENT - TYPE/DESCRIPTION | | TOTAL |
|------------------------------|--|--------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| TOTAL | | \$0.00 |

| SPACE/PROPERTY EXPENSES: RENT - TYPE/DESCRIPTION | | TOTAL |
|--|--|--------|
| 1. | | |
| 2. | | |
| 3. | | |
| SPACE/PROPERTY EXPENSES: OWN - TYPE/DESCRIPTION | | TOTAL |
| 1. | | |
| 2. | | |
| 3. | | |
| TYPE/DESCRIPTION OF UTILITY EXPENSES | | TOTAL |
| 1. | | |
| 2. | | |
| 3. | | |
| TOTAL | | \$0.00 |

| OPERATING EXPENSES - TYPE/DESCRIPTION | TOTAL |
|---------------------------------------|------------------|
| 1. Management Costs | \$7500.00 |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| TOTAL | \$7500.00 |

| OTHER - TYPE/DESCRIPTION | TOTAL |
|--|--------------------|
| 1. Organize the Planning Effort | \$5625.00 |
| 2. Hazard Identification and Risk Assessment | \$37500.00 |
| 3. Vulnerability Assessment | \$37500.00 |
| 4. Capability Assessment and Resource Integration | \$15000.00 |
| 5. Mitigation Strategy and Actions, and Plan Integration | \$37500.00 |
| 6. Implementation and Plan Maintenance | \$5625.00 |
| 7. Draft Plan | \$9375.00 |
| 8. Plan Adoption | \$1875.00 |
| TOTAL | \$150000.00 |