

REQUEST FOR ADDITIONAL POSITION(S) IN AN ALREADY ESTABLISHED TITLE/CLASSIFICATION



I certify that the duties, responsibilities and qualification requirements of the new position(s) listed below conform to the class specification already established by Montgomery County Civil Service for the requested title and request that classification approval be given in accordance with the established procedure.

Department Head Signature: 

Date: 5/16/18

Number of Position(s)	Title of requested new position(s)	Location (Dept., Div., Unit)	Duration Perm. Temp.
1	Probation Supervisor	Probation Dept.	Perm.

ACTION BY CIVIL SERVICE

- ☒ Approved
☐ Disapproved

Signed: 

Date: 5.17.18

ACTION BY LEGISLATIVE BODY OR OTHER APPROVING AUTHORITY

- ☐ Approved Resolution # _____
☐ Disapproved

Signed:

Date: