



Office of the Legislature

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TO: Public Safety Committee
Joseph M. Isabel, Chairman, Legislator, District 8
Martin P. Kelly, Legislator, District 1
Brian D. Sweet, Legislator, District 2
Daniel P. Wilson, Legislator, District 5
Robert A. Purtell, Legislator, District 9

FROM: Cheryl Reese, Clerk of Legislature

CC: Legislators, County Attorney, County Treasurer, Data Processing Department, Media

DATE: 7/25/2017

RE: Committee Meetings

Chairman Joseph M. Isabel has called a meeting of the Public Safety Committee for 6:10 p.m. on Tuesday, July 18, 2017 in the Legislative Chambers, County Office Building, 64 Broadway, Fonda, New York. Items on the agenda, at this time, are as follows:

1. DISCUSSION

A. Privilege of Committee Chair, Committee Members & Legislators to discuss items of interest, etc., regarding departments governed by this Committee

2. RESOLUTION AMENDING THE 2017 OPERATING BUDGET AND AUTHORIZING THE COUNTY EXECUTIVE TO ENTER INTO A CONTRACT WITH NYSID AND GENERAL CODE – SHARED SERVICES DIGITIZATION GRANT (DATA PROCESSING)

3. OTHER

Proposed Resolutions

Res. #		Sponsor/Second	Recommendation
185	RESOLUTON AMENDING THE 2017 OPERATING BUDGET AND AUTHORIZING THE COUNTY EXECUTIVE TO ENTER INTO A CONTRACT WITH NYSID AND GENERAL CODE – SHARED SERVICES DIGITIZATION GRANT (DATA PROCESSING)	Dimond/Pepe	Move to Full Legislature



RESOLUTION AMENDING THE 2017 OPERATING BUDGET AND AUTHORIZING THE COUNTY EXECUTIVE TO ENTER INTO A CONTRACT WITH NYSID AND GENERAL CODE – SHARED SERVICES DIGITIZATION GRANT (DATA PROCESSING)

Resolution by Legislator: Dimond

Seconded by: Pepe

WHEREAS, Montgomery County received a 2017-2018 grant in the amount of \$77,300 from the New York State Local Government Records Management Improvement Fund for a Shared Services project scanning records for the City of Amsterdam, Town of Amsterdam, Town of Florida, and Montgomery County for import into an electronic content management system, and

WHEREAS, said funds will be used to provide for a Shared Services project scanning records for the City of Amsterdam, Town of Amsterdam, Town of Florida, and Montgomery County for import into an electronic content management system, and

WHEREAS, New York State Industries for the Disabled, Inc. (NYSID) will digitize the aforementioned records and General Code will provide additional user licenses, support and training for use in the Laserfiche software.

RESOLVED, that the County Legislature hereby authorizes acceptance of the grant award, and that the County Executive, following review and approval by the County Attorney, hereby is authorized and directed to sign agreements with New York State Industries for the Disabled, Inc. (NYSID) to digitize the aforementioned Shared Services records, and with General Code for the purchase of additional user licenses, support and Laserfiche training, and

FURTHER RESOLVED, that said agreements, which shall commence on August 1, 2017 and end on June 30, 2018, shall provide for compensation in amounts not to exceed \$41,752.20 (NYSID) and \$20,248 (General Code).

FURTHER RESOLVED, that the County Treasurer is hereby directed to amend the 2017 Operating Budget:

INCREASE REVENUES:

A-14-3-3889	State Aid	\$77,300
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INCREASE APPROPRIATIONS:

A-14-4-3140-00-.1130	Records Management Clerks (2-PT)	\$11,700
A-14-4-1680-00-.2259	Computer Equipment	\$ 3,600
A-14-4-1680-00-.4431	Professional Services	\$47,502
A-14-4-1680-00-.4459	Computer Software	\$14,498

Statement of Legislative and Financial Impact:

I. Nature of Request:

AMENDING THE 2017 OPERATING BUDGET - LASERFICHE

II. Justification:

It is necessary to purchase additional Laserfiche user licenses, support & training from General Code to implement the second phase of the shared services digitization project with the City of Amsterdam, Town of Florida and Town of Amsterdam.

III. Legislative Impact:

Pursuant to Article 2 of the Charter, the Montgomery County Legislature has the power to make appropriations. Pursuant to Article 3 of the Charter the Montgomery County Executive has the authority to sign contracts.

IV. Financial Impact:

No impact as grant money will be used for all appropriations.

cc: County Clerk
County Treasurer