

G. C. DODD
Clerk, Board of Supervisors

WILLIAM E. MOORE
County Attorney

cc: County Treasurer
County Administrator

RESOLUTION NO. 10 - 1983

DATED: Fonda, New York, January 3, 1983

NOTICE OF PUBLIC HEARING ON INTRODUCTORY LOCAL LAW NO. 1 OF 1983 - TO BE HELD JANUARY 25, 1983 AT 6:00 P.M.

Resolution by Supervisor Papa
Seconded by Supervisor Waner

WHEREAS, Section 20, Paragraph 5 of the Municipal Home Rule Law requires that a Public Hearing be held prior to the adoption of a Local Law,

RESOLVED, that Local Law Introductory No. 1 of 1983 is hereby submitted to the Montgomery County Board of Supervisors and is hereby tabled pending the holding of a Public Hearing thereon, and

FURTHER RESOLVED, that the Clerk of the Montgomery County Board of Supervisors is hereby directed to cause legal notice of said public hearing to be published according to law and

FURTHER RESOLVED, that said Public Hearing to be held on January 25, 1983 at 6:00 p.m. in the Supervisors' Chambers, County Office Building, Fonda, New York.

RESOLUTION ADOPTED UNANIMOUSLY

Duly adopted upon roll call, all members present (1495) voting aye.

G. C. DODD
Clerk, Board of Supervisors

WILLIAM E. MOORE
County Attorney

cc: County Treasurer
County Administrator

LOCAL LAW INTRODUCTORY NO. 1 OF 1983

A LOCAL LAW AMENDING LOCAL LAW

NO. 1 OF 1978 WHICH CREATED THE OFFICE OF COUNTY ADMINISTRATOR

BE IT ENACTED by the Montgomery County Board of Supervisors as follows:

Section 1. COUNTY ADMINISTRATOR

There shall be a County Administrator who shall be directly responsible to the Board of Supervisors and perform the functions of an (overall) chief administrative officer on behalf of the Board of Supervisors which shall nonetheless retain final administrative authority. Such office shall be in the unclassified services of the civil service.

Section 2. APPOINTMENT: QUALIFICATIONS

The County Administrator shall be appointed by the Board of Supervisors for a four year term. At the time of appointment the County Administrator shall possess at least six years of education or training or experience in any combination in the fields of public or business administration and be able to demonstrate a working knowledge of the organization and structure of County government. The County Administrator shall also be recommended by the Qualifications Committee established by this Local Law.

Section 3. POWERS AND DUTIES. There shall be no curtailment, diminution or transfer of any powers of any elected official to the County Administrator. The County Administrator shall be responsible for the overall administration of the County government. In addition, the County Administrator shall have the following powers and duties:

(a) Shall serve as the County Budget Officer and be responsible for the preparation and administration of the budget of the County.

(b) Shall appoint such personnel within his or her office as may be authorized by the Board of Supervisors.

(c) Shall (work in conjunction with) advise department heads and officers as well as to coordinate the activities of (the various County departments and offices) County Government to most effectively implement the directives and policies of the Board of Supervisors.

(d) (Shall coordinate the administration of all County departments and County offices so as to effectively carry out the policies and directives of the Board of Supervisors). Shall undertake administrative and management studies and submit to the Board of Supervisors reports and recommendations regarding governmental operations as he or she may deem appropriate or the Board of Supervisors may request.

(e) (Shall determine what officers of the County shall perform particular duties which are not established by statutes of local laws to equal work-loads and promote efficiency in the operation of the County Government.) Shall make recommendations for appointments by the Board of Supervisors for all heads of units of County Government.

(f) Shall execute all directives of the Board of Supervisors and cause enforcement of the Board as well as local laws enacted in the County.

(g) Shall serve as an advisor to the Board of Supervisors and develop policy and procedural recommendations for consideration of the Board which will promote economy and efficiency in the operation of the County government.

(h) Shall maintain liaison and represent the Board in contacts with political subdivisions, State and Federal officials and agencies.

(i) (Shall have such other powers and perform such other duties as may now or hereafter be conferred upon him by a resolution or resolutions of the Board of Supervisors.)

Shall supervise and direct the Purchasing Agent, Data Processing Director, Planner, Planner Trainee, and Sealer of Weights and Measures.

(j) Shall have the authority to examine and approve or disapprove all purchase orders and other documents by which the County incurs financial obligations, having ascertained before approval that moneys have been duly appropriated or provided for and allotted to meet such obligations and will be available when such obligations shall become due and payable, and record such obligations of the respective appropriations for which such obligations are to be paid.

(k) Shall prescribe the form and procedure of all financial reports, receipts, vouchers, bills or claims to be filed by all administrative agencies, departments, offices or officials, institutions and other agencies of the County.

(l) Shall approve the placement of all County insurance which shall be deemed necessary with the business and property of the County within appropriations set by the Board of Supervisors.

(m) Shall conduct all collective negotiations and labor management committees with organized employee representatives.

NO. 1 OF 1978 WHICH CREATED THE OFFICE OF COUNTY ADMINISTRATOR

BE IT ENACTED by the Montgomery County Board of Supervisors as follows:

Section 1. COUNTY ADMINISTRATOR

There shall be a County Administrator who shall be directly responsible to the Board of Supervisors and perform the functions of an (overall) chief administrative officer on behalf of the Board of Supervisors which shall nonetheless retain final administrative authority. Such office shall be in the unclassified services of the civil service.

Section 2. APPOINTMENT: QUALIFICATIONS

The County Administrator shall be appointed by the Board of Supervisors for a four year term. At the time of appointment the County Administrator shall possess at least six years of education or training or experience in any combination in the fields of public or business administration and be able to demonstrate a working knowledge of the organization and structure of County government. The County Administrator shall also be recommended by the Qualifications Committee established by this Local Law.

Section 3. POWERS AND DUTIES. There shall be no curtailment, diminution or transfer of any powers of any elected official to the County Administrator. The County Administrator shall be responsible for the overall administration of the County government. In addition, the County Administrator shall have the following powers and duties:

(a) Shall serve as the County Budget Officer and be responsible for the preparation and administration of the budget of the County.

(b) Shall appoint such personnel within his or her office as may be authorized by the Board of Supervisors.

(c) Shall (work in conjunction with) advise department heads and officers as well as to coordinate the activities of (the various County departments and offices) County Government to most effectively implement the directives and policies of the Board of Supervisors.

(d) Shall coordinate the administration of all County departments and County offices so as to effectively carry out the policies and directives of the Board of Supervisors. Shall undertake administrative and management studies and submit to the Board of Supervisors reports and recommendations regarding governmental operations as he or she may deem appropriate or the Board of Supervisors may request.

(e) Shall determine what officers of the County shall perform particular duties which are not established by statutes of local laws to equal work-loads and promote efficiency in the operation of the County Government.) Shall make recommendations for appointments by the Board of Supervisors for all heads of units of County Government.

(f) Shall execute all directives of the Board of Supervisors and cause enforcement of the Board as well as local laws enacted in the County.

(g) Shall serve as an advisor to the Board of Supervisors and develop policy and procedural recommendations for consideration of the Board which will promote economy and efficiency in the operation of the County government.

(h) Shall maintain liaison and represent the Board in contacts with political subdivisions, State and Federal officials and agencies.

(i) Shall have such other powers and perform such other duties as may now or hereafter be conferred upon him by a resolution or resolutions of the Board of Supervisors.)

Shall supervise and direct the Purchasing Agent, Data Processing Director, Planner, Planner Trainee, and Sealer of Weights and Measures.

(j) Shall have the authority to examine and approve or disapprove all purchase orders and other documents by which the County incurs financial obligations, having ascertained before approval that moneys have been duly appropriated or provided for and allotted to meet such obligations and will be available when such obligations shall become due and payable, and record such obligations of the respective appropriations for which such obligations are to be paid.

(k) Shall prescribe the form and procedure of all financial reports, receipts, vouchers, bills or claims to be filed by all administrative agencies, departments, offices or officials, institutions and other agencies of the County.

(l) Shall approve the placement of all County insurance which shall be deemed necessary with the business and property of the County within appropriations set by the Board of Supervisors.

(m) Shall conduct all collective negotiations and labor management committees with organized employee representatives.

(n) Shall be responsible for the preparation of Grant proposals and applications.

(o) Shall advise the Chairman of the Board of Supervisors on all matters pertaining to the Authorization of Hiring or Promotion of Budgeted Positions, Grant Applications or Proposals, Authorizations to Attend Conferences, Conventions and Schools.

(p) Shall authorize the transfer of funds within a Departmental Budget. All such authorized transfers shall be reported to the Board of Supervisors within thirty days after the transfer is made.

(q) Shall appoint a confidential secretary who shall serve at his or her pleasure, and who shall be paid out of the funds appropriated for that purpose.

(r) Shall be the chief accounting authority of the County and prescribe such methods of accounting procedures for the County and its administrative agencies as he or she may deem necessary.

(s) Shall have such other powers and perform such other duties as may now or hereafter be conferred upon him by a resolution or resolutions of the Board of Supervisors.

Section 4. QUALIFICATIONS COMMITTEE. The Board of Supervisors shall, in selecting a County Administrator first appoint a special advisory committee on qualifications of eleven members consisting of four supervisor members from each of the two major political parties and three members selected from the electorate at large with not more than six members in all from any major political party. This committee shall interview and assess the qualifications of all applicants for the position and shall make recommendations to the Board of Supervisors with regard to the qualifications of all applicants.

Section 5. NO DIVESTITURE OF POWERS OR DUTIES OF BOARD. Nothing contained in this Local Law shall operate or be construed to divest the Board of Supervisors of the County of Montgomery of any of its functions, powers and duties.

Section 6. SEPARABILITY OF PROVISIONS. If any of the provisions of this Local Law or the application thereof to any person or circumstances is held invalid, the remainder of this Local Law and the application thereof to either persons and circumstances shall not be affected thereby. If any term of office

created hereunder is deemed invalid by the length of such term of this law shall be construed to provide for the maximum term permitted by law for such office.

Section 7. WHEN TO TAKE EFFECT. This Local Law shall take effect when all applicable statutory requirements for its passage and adoption have been complied with fully and it has been filed in the offices of the Secretary of State.

Matter in Brackets () is old law to be omitted. Matter Underscored is new material to be added.

RESOLUTION NO. 11 - 1983

DATED: Fonda, New York, January 3, 1983

NOTICE OF PUBLIC HEARING ON INTRODUCTORY LOCAL LAW NO. 2 OF 1983 - TO BE HELD JANUARY 25, 1983 AT 6:30 p.m.

Resolution by Supervisor Papa
Seconded by Supervisor Waner

WHEREAS, Section 20, Paragraph 5 of the Municipal Home Rule Law requires that a Public Hearing be held prior to the adoption of a Local Law,

RESOLVED, that Local Law Introductory No. 2 of 1983 is hereby submitted to the Montgomery County Board of Supervisors and is hereby tabled pending the holding of a Public Hearing thereon, and

FURTHER RESOLVED, that the Clerk of the Montgomery County Board of Supervisors is hereby directed to cause legal notice of said public hearing to be published according to law and

FURTHER RESOLVED, that said Public Hearing to be held on January 25, 1983 at 6:30 p.m. in the Supervisors' Chambers, County Office Building, Fonda, New York.

RESOLUTION ADOPTED UNANIMOUSLY

Duly adopted upon roll call, all members present (1495) voting aye.

G. C. DODD
Clerk, Board of Supervisors

WILLIAM E. MOORE
County Attorney

cc: County Treasurer
County Administrator

LOCAL LAW INTRODUCTORY NO. 2 OF 1983

A LOCAL LAW PROVIDING FOR THE ASSIGNMENT TO AND PERFORMANCE BY THE CHAIRMAN OF THE MONTGOMERY COUNTY BOARD OF SUPERVISORS OF SPECIFIED ADMINISTRATIVE FUNCTIONS, POWERS AND DUTIES PURSUANT TO SECTION 10 OF THE MUNICIPAL HOME RULE LAW

Section 1. There is hereby assigned to the Chairman of the Montgomery County Board of Supervisors the following specified administrative powers and duties on behalf of the Montgomery County Board of Supervisors and his or her performance thereof:

(a) To become familiar with the property functions and fiscal affairs of the County.

(b) To determine what officer shall perform a particular power or duty not clearly defined by law.

(c) To authorize attendance at Conferences, Conventions and Schools for the betterment of County Government, including the right to determine which Conferences, Conventions and Schools and who may attend and that all persons traveling out of the County on County Business be and hereby are required to have attached to their voucher for such expenses when presented for audit, a completed approval form signed by the Chairman, authorizing such travel.

(d) To execute and deliver documents and contracts as authorized by the Legislature.

(e) In an emergency, on behalf of the Board of Supervisors to perform all acts which are necessary for the safety, health and protection of the citizens of this County and to sign all necessary papers to carry this authorization into effect.

(f) To authorize all Departments to fill vacancies or promote individuals to positions budgeted (after discussion with Personnel Committee Chairman).

(g) To appoint all members of all boards, commissions and advisory committees, except where such appointments are required to be made by the Board of Supervisors under State or Federal Law.

(h) To refund taxes pursuant to Section 556 of Real Property Tax Law.

(i) To direct the cancellation of taxes pursuant to Section 558 of Real Property Tax Law.

(j) To approve and sign all grant applications.

Section 2. Nothing herein contained shall divest the Board of Supervisors of any of the foregoing functions, powers or duties.

Section 3. The Chairman shall render a report to the Board of Supervisors regarding his exercise of the foregoing functions, powers and duties at the end of every six months and otherwise as directed by the Board of Supervisors.

Section 4. Effective Date. This Local Law shall take effect on the 1st day of the month following the date of adoption and compliance with the requirements of law.

Chairman Healy called for a recess at 9:14 p.m.

The meeting was reconvened at 9:39 p.m.

There was a motion to adjourn the meeting at 10:10 p.m. by Supv. Wojcik/seconded by Supv. Frasier and passed unanimously.

Respectfully submitted,

G. C. DODD
Clerk of the Board

January 11, 1983

Regular Meeting

The Regular Meeting of the Board of Supervisors was called to order at 7:37 p.m. by Chairman Healy with the Pledge of Allegiance to the Flag. Roll Call indicated that all were present.

Chairman Healy requested that Agenda Item IV, Adoption of Agenda, be passed over and the meeting go on to Agenda Item V, Introduction of Ruth Zakarian.

G. C. Dodd introduced Ruth Zakarian, Miss New York Teen - U.S.A. to the Board and the public. He presented her with a bouquet and congratulated her on her many achievements.

Miss Zakarian thanked the Board and stated that she was very pleased to represent Montgomery County and the City of Amsterdam. She stated that she is proud and happy to live here.

The meeting was recessed on a motion by Supv. Frasier/seconded by Supv. Auspelmeyer. Motion passed unanimously at 7:43 p.m.

The

Ther
onded
#13-27
mously

Sup
cratic
Superv
can C
Chairr

Ther
onded
resolu
Budget
ing Da
require
votes o
with S
Papa, V

Aye

Ther
agenda
Grzyb.

Chai
to be fr
portion

1. Th
2. Th
be limi
reason
3. Th
agenda
keep su
4. Th
would
Resolut
5. An
rules, w
not be
the ren

Auri
stated l
structu
fiscal
Superv

Davi
stated t
now the
to know
raise ar

Milfo
Heritag
was her
read lat

Alice