

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not use brackets for matter to be eliminated and do not use italics for new matter.

County
~~City~~ of Montgomery
~~*TOWN*~~
~~*VILLAGE*~~ Print No. 1
Intro No. 3
Local Law No. of the year 19 73

A local law establishing a department of data processing.
(Insert title)

Be it enacted by the Board of Supervisors of the
(Name of Legislative Body)

County
~~City~~ of Montgomery as follows:
~~*TOWN*~~
~~*VILLAGE*~~

SECTION 1. The department of data processing in and for the county of Montgomery is hereby created and established.

SECTION 2. The head of said department shall be the director of data processing who shall be appointed by the board of supervisors of the county of Montgomery for a term of five (5) years. Appointment or reappointment to this office shall be made on the first of the month of each fifth year following the initial appointment.

The minimum qualifications for appointment of director of data processing shall be:

1. Graduation from high school, and either
 - (a) Six years of experience in the operation of electronic data processing equipment, two (2) years of which shall have involved computer programming and systems analysis experience or
 - (b) Graduation from a regionally accredited or New York State registered two year college with an associate degree in applied science in electronic data processing and four years of experience in the operation of electronic data processing equipment, two (2) years of which shall have involved computer programming and systems analysis experience, or

(c) Any satisfactory equivalent combination of such training and experience.

In addition to the above, the person to be appointed must have a thorough knowledge of the operation, care and adjustment of an electronic computer and related peripheral equipment such as a data recorder; good knowledge of electronic computer programming principles, techniques and concepts; good knowledge of the application of major types of electronic data processing equipment to accounting and statistical problems; working knowledge of systems analysis applicable to computer programming; working knowledge of computer center operations and planning; ability to translate and adopt administration, statistical and financial data to programs for uses in a data processing operation; ability to establish and maintain working relationships with program administrators and superiors and ability to plan, organize and supervise the work of others.

SECTION 3. Powers and duties of Director of Data Processing:

1. The Director of Data Processing shall:

- (a) Oversee the computer center engaged in processing, analyzing and storing a variety of financial and statistical data;
- (b) Provide technical advice and assistance to county department officials in identification and solution of a variety of data processing problems;
- (c) Establish, coordinate and maintain schedules and priorities for the utilization for all equipment in the computer center;
- (d) Supervise, train and provide assistance to technical employees engaged in the operation of an electronic computer and related peripheral equipment;
- (e) Supervise and oversee programming and documentation of current and new computer applications;
- (f) Plan, supervise and participate in detailed systems design, and analysis of problems related to a variety of accounting and statistical data;

(g) Determine need for new or additional equipment and recommend type and/or capacity;

(h) Design forms, flow charts, schedules and operational instructions and procedures;

(i) Establish production procedures and controls to insure adequate volume and accuracy in operations;

(j) Provide cost forecasts, estimates and billings for a variety of county data processing activities;

(k) Prepare a variety of records and reports in connection with the operation of the data center.

2. The director of data processing shall render such other related services pertaining to data processing as may be authorized by the board of supervisors as are not inconsistent with the performance of his duties pursuant to this local law.

SECTION 4. This local law shall take effect upon filing in the office of the secretary of state as provided in the Municipal Home Rules Law.

PROCEEDINGS

this County of 1954, as and it here-

of Super- mery here- Office of anning as- ticle 25 of Law, with y be pro- vided by the United States Department of Housing and Urban Development under authority of Section 701 of the Housing Act of 1954, as amended. Such planning assistance for a program of transportation analysis and countywide land use plans and a housing study is more particularly described in the project application, and it is further

RESOLVED, that if the aforesaid application is approved and accepted by both the Director of the New York State Office of Planning Services and the Department of Housing and Urban Development, the County of Montgomery shall enter into a formal agreement with the New York State Office of Planning Service to undertake the project described in the approved application and to provide the County of Montgomery's local share of the total cost of the said project through the provision of technical and professional services of the Montgomery County Planning Board in an amount equivalent to Three Thousand and Six Hundred and 00/100 (\$3,600.00) Dollars, together with such other terms and conditions as may be deemed necessary and appropriate to carry out the said project, and it is further

RESOLVED, that the Commissioner of Planning and Development of the County of Montgomery be, and he hereby is, authorized and empowered to execute in the name of the County of Montgomery all necessary applications, contracts, subcontracts, and agreements to implement and carry out the purposes specified in this resolution.

Seconded by Supervisor McNamara and duly adopted upon roll call, all members present (17) voting aye.
Ayes — 948; Absent — Perry.
Dated: Fonda, N.Y., November 27, 1973

JOSEPH DYLONG,
Clerk, Board of Supervisors
MACKENZIE
County Attorney

cc: County Treasurer
Glenn Mathiasen
John A. Pepe

RESOLUTION NO. 242

Authorizing County Participa- comprehensive Planning As- program for 1974-1975

Supervisor Darrow: the County of Montgomery, provide for a planning study an overall program for its ment, desires to partici- Federal-State Comprehensive stance Program as author- n 701 of the Housing Act of ided, and Article 26 of the ate Executive Law, and

the New York State Office services, under authority of the New York State Execu- the official State planning ated to administer Federal ds under the provisions of

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RESOLVED, that the Commissioner of Planning and Development of the County of Montgomery be, and he hereby is, authorized and empowered to execute in the name of the County of Montgomery all necessary applications, contracts, subcontracts, and agreements to implement and carry out the purposes specified in this resolution.

Seconded by Supervisor McNamara and duly adopted upon roll call, all members present (17) voting aye.
Ayes — 948; Absent — Perry.
Dated: Fonda, N.Y., November 27, 1973

JOSEPH DYLONG,
Clerk, Board of Supervisors
WILLIAM B. MacKENZIE
County Attorney

cc: County Treasurer
Glenn Mathiasen
John A. Pepe

RESOLUTION NO. 243

Resolution Adopting Local Law No. 3, Print No. 1 for the Year 1973 for the County of Montgomery

Resolution by Supervisor Philbrook:

PROCEEDINGS OF THE BOARD OF SUPERVISORS

WHEREAS, on November 13, 1973, a proposed local law for the County of Montgomery, entitled "A local law establishing a department of data processing", was presented to the Board of Supervisors for consideration, and

WHEREAS, on the 13th day of November, 1973, a resolution was adopted authorizing and directing a public hearing to be held by this Board of Supervisors on the 27th day of November, 1973 at 8:00 p.m. at the Supervisors' Chambers in the County Office Building, Fonda, New York, and

WHEREAS, notice of such hearing on such proposed local law was duly published and posted as required by law and time and place appointed, and this Board the said hearing having been duly held of Supervisors having filed its minutes of on the 27th day of November, 1973, at the said hearing, and

NOW, THEREFORE, be it and it hereby is

RESOLVED, that said local law, known as Local Law No. 3, for the year 1973, and entitled "A local law establishing a department of data processing" be, and it hereby is, adopted and approved, and it is further

RESOLVED, that the Clerk of the Board of Supervisors of Montgomery County be, and he hereby is, authorized, empowered and directed to file one certified copy thereof with the County Clerk of the County of Montgomery, one certified copy thereof in the office of the State Comptroller and three certified copies thereof in the office of the Secretary of State of the State of New York.

Seconded by Supervisor Piening and duly adopted upon roll call, all members present (14) voting aye.

Ayes — 739; Nayses — 209 (Sandy, Barone and Dybas); Absent — Perry.

Dated: Fonda, N.Y., November 27, 1973

JOSEPH DYLONG,
Clerk, Board of Supervisors
WILLIAM B. MacKENZIE
County Attorney
cc: County Treasurer
Secretary of State (3)
State Comptroller
County Clerk
John A. Pepe

RESOLUTION NO. 244
Resolution Providing for Partial Exemption From Taxation of the Assessed Valuation of Real Property Owned by Certain Persons Over 65

Resolution by Supervisor Reese:

WHEREAS, on the 9th day of October, 1973, a resolution was adopted authorizing and directing a public hearing to be held by this Board of Supervisors on the

23rd day of October, 1973, at the County Office Building, Fonda, New York, the granting of the property owned 65 years of age,

WHEREAS, notice of such hearing on such proposed local law was duly published and posted as required by law and time and place appointed, and this Board the said hearing having been duly held of Supervisors having filed its minutes of on the 27th day of November, 1973, at the said hearing, and

NOW, THEREFORE, be it and it hereby is

RESOLVED, that said local law, known as Local Law No. 3, for the year 1973, and entitled "A local law establishing a department of data processing" be, and it hereby is, adopted and approved, and it is further

RESOLVED, that the Clerk of the Board of Supervisors of Montgomery County be, and he hereby is, authorized, empowered and directed to file one certified copy thereof with the County Clerk of the County of Montgomery, one certified copy thereof in the office of the State Comptroller and three certified copies thereof in the office of the Secretary of State of the State of New York.

Seconded by Supervisor Piening and duly adopted upon roll call, all members present (14) voting aye.

Ayes — 739; Nayses — 209 (Sandy, Barone and Dybas); Absent — Perry.

Dated: Fonda, N.Y., November 27, 1973

JOSEPH DYLONG,
Clerk, Board of Supervisors
WILLIAM B. MacKENZIE
County Attorney
cc: County Treasurer
Secretary of State (3)
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