

MONTGOMERY COUNTY SHERIFF'S OFFICE
CIVIL DIVISION
P. O. Box 432
Fultonville, NY 12072
(518) 853-5515 – (518) 853-5525 - (518) 853-5516
Office Hours – Monday-Friday 8:30-4:00 excluding holidays

Civil Fee Schedule

****WE DO NOT ACCEPT CREDIT/DEBIT CARD OR PERSONAL CHECKS****
****WE ACCEPT CASH, MONEY ORDER OR A BUSINESS CHECK ONLY****

Income Executions – Original & 6 copies

1st stage **only** (Due in Advance) \$40.00
2nd stage **only** (Due in Advance) \$40.00

Both stages In Montgomery County

1st stage (Due in Advance) \$40.00
2nd stage (when requested) \$25.00

Total \$65.00

Cash Drawer Levy \$45.00 & mileage

Property Executions – Original & 4 copies

Receive, enter & return \$15.00
Levy Fee each levy \$15.00
Serve Execution to Debtor/Bank \$15.00 ea.
Serve Notice to Judgment Debtor \$15.00
Execution Notice (bank levy w/exempt funds) \$15.00
Exemption Notice (bank levy with exempt funds) \$15.00 supplied by creditor/attorney (2 copies required)
Exemption Claim forms (bank levy with exempt funds) \$30.00 supplied by creditor/attorney (3 copies required)
Inventory \$15.00

Total for bank levy with exempt funds \$120.00 plus mileage to bank (individual only)

(If Civil Office is preparing execution notice add \$15.00)

Advance Expenses for:

Levy on Motor Vehicle (per vehicle) \$600.00
Levy on Real Property (per parcel) \$1,000.00
Moving/Storage of Personal Property \$600.00 and up depending on quantity and storage area size needed

CPLR 5102 – Judgment or Order awarding possession of Real or Personal Property

Real Property \$100.00 & mileage
Personal Property \$ 75.00 & mileage - \$15.00 for each additional service

Order of Attachment

Serve Garnishee \$ 70.00 & mileage
Serve defendant if requested \$ 15.00 & mileage
Serve summons \$ 15.00 & mileage
Additional Levy \$ 40.00 & mileage
Inventory \$ 15.00

***Real Property Executions will require additional fees in advance for postings, mileage, newspaper ads, attending sale, conducting sale, conveyance fee.**

Summary Proceedings

Notice of Petition and Petition \$ 30.00 1st captioned respondent & mileage, \$15.00 each additional respondent

Evictions** \$105.00** & mileage twice (serving and attending)

**** An additional \$30.00 per captioned respondent will be added.**

****We will need the original warrant from the court and 4 copies per person listed.**

Mandates, Orders \$ 45.00 & mileage

Poundage

5% on the first \$250,000 and 3% on the balance.

Orders of Seizure

\$135.00 & mileage
Additional Services \$ 40.00 & mileage
Serve Sum/complaints \$ 15.00 & mileage
Serve additional copies \$ 15.00 & mileage

Summons, subpoenas, etc. \$ 15.00 & mileage

Sales

Postings \$ 15.00 & mileage
Conveyance Fee \$ 20.00
Executing the order \$ 45.00 & mileage
Attending the Sale \$ 15.00 & mileage
Conduct the Sale \$ 15.00

***Real Property Ex \$75.00**

plus mileage and separate check for \$1,000.00 escrow

Bank Levy Fees (Company)

Receive, Enter, Return \$15.00
Levy \$15.00
Serve Bank \$15.00
\$45.00
& mileage

Demand Pymt Execution \$30.00

& mileage

Inventory Add \$15