

**RFP: 13-24**

**Description: Installation of HVAC Equipment located at Montgomery County Public Works**

Montgomery County  
Request for Proposal  
Installation of HVAC Equipment  
113 Park Drive  
Fultonville, NY 12072

Intent:

It is the intent of this bid proposal to solicit bids for the installation of Natural Gas Unit Heaters located in the cold storage facility of Public Works located in Fultonville New York.

Scope:

Work performed under this bid proposal must include labor and materials required to complete the project. Modine Unit Heaters to be supplied by Montgomery County.

Qualifications of Bidder:

When requested by the Commissioner of Public Works, the bidder must present evidence of experience, ability and financial standing.

Special Conditions:

All work described must be done solely by the contractor. The contractor will not subcontract for any of the services outlined in the work described.

Mandatory Site Visit:

All bidders are required to attend a MANDATORY site visit on Tuesday May 14, 2024 at 10 A.M. at 113 Park Drive, Fultonville, NY 12072 with the Montgomery County Commissioner of Public Works and staff to have any questions or concerns answered as well as familiarize the bidder with the project. Any bids received by contractors who did NOT attend the mandatory site visit may be considered invalid and not accepted.

Davis Bacon Act:

The bidder is informed that they are required to follow the Federal Davis Bacon Act, which requires bidders to pay prevailing wage rate and fringe benefits established by the New York State Department of Labor at the time the work is completed. The bidder will be required to submit a certified payroll indicating prevailing wage has been paid before any payment will be released by Montgomery County.

Insurance:

The bidder will be required to submit General Liability Insurance and Worker's Compensation Insurance with limits not less than \$1,000,000.00. All insurance certificates submitted must name Montgomery County, 20 Park Street, Fonda, NY 12068 as the additional insured.

Work to be performed:

- Installation of 4- 400k BTU Natural Gas Direct Vented Unit Heaters- Supplied by Owner
- Units to be installed using proper hanging equipment to carry weight of units
- Hanging elevation to be determined by Commissioner prior to installation
- Supply & Install properly sized "B" vent exhaust piping w/ associated interior and exterior wall trim, units may not be vented through roof.
- Gas piping to heaters to be sized correctly for pressure required to maintain units and all piping to be Black Iron piping only.
- All gas piping to be hung with metal rod and metal hangers, nothing strapped to the wall
- Gas Flex connection no longer than 12" will be accepted for unit connection
- Installation of Thermostats and low voltage wiring where specified. Thermostats supplied by owner
- Contractor responsible for coordination with National Grid for installation of gas meter and inspection prior to startup of equipment.
- Contractor to supply Montgomery County with testing reports and gas pressure analysis at each unit upon completion
- All craftsmanship to carry a 1 year warranty to Montgomery County

All request for proposal must be submitted to Montgomery County Department of Public Works, c/o Purchasing Department, Montgomery County Annex Building, 20 Park Street, Fonda, NY 12068, no later than Thursday May 23, 2024 2P.M., sealed and marked RFP 13-24, Montgomery County has the right to reject any and all bids received.

## BID PROPOSAL CERTIFICATIONS

Firm Name \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Date of Bid \_\_\_\_\_

**I. General Bid Certification**

The Bidder certifies that he will furnish, at the prices herein quoted, the material, equipment and/or services as proposed on this bid.

**II. Non-Collusive Bidding Certification**

By submission of this bid proposal, the bidder certifies that he is complying with Section 103-d of the General Municipal Law as follows:

1. Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor, and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

(b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph one (a).

2. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Signature (Authorized) \_\_\_\_\_

Title \_\_\_\_\_