



Department of Public Works

MONTGOMERY
COUNTY NY
Made of Something Stronger

Eric M. Mead
Commissioner

Montgomery County, New York

RFP:

RFP #10-24: Mowing of County owned Landfills

Description:

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that the County of Montgomery is requesting proposals for RFP# 10-24

- Mowing of County Owned Landfills

All proposals must be received by the Purchasing Agent Jaclyn Doin, 20 Park St. Fonda NY 12068. No later than March 26, 2024 at 10 AM

The County reserves the right to reject any or all proposals.

Jaclyn Doin, Purchasing Agent

MONTGOMERY OTSEGO SCHOHARIE COUNTY LANDFILLS
GENERAL INFORMATION AND INSTRUCTION TO BIDDERS

1. The information and instructions outlined here are considered to be part of the bid and any contract relating thereto.
2. The contract period for this bid will be May 1, 2023 through Nov 1, 2023. All proposal prices are to remain in effect during the contract period. The bid may be extended by mutual consent for a six (6) month to one (1) year period under the same terms and conditions of the original contract if, service is adequate.
3. The Montgomery County Legislature or an authorized committee will select the successful bidders. The County reserves the right to reject any or all bids. Also reserved is the right to waive any qualifications, irregularities, or omissions if the best interests of the County will be served.
4. Bids submitted must be signed by the bidder with full knowledge and acceptance of all of the provisions of these instructions and the item specifications. This signifies that the bidder can furnish the materials, equipment, and/or services required satisfactorily in complete compliance with the specifications.
5. A properly executed non-collusive bidding certificate must be submitted with each bid.
6. The proposal must be made out in the corporate or other name of the bidder and must be fully and properly executed by an authorized person.
7. Bids received later than the date and time specified will not be considered.
8. Purchases by Montgomery County are not subject to any Federal, State, or Municipal sales, excise or transportation taxes.
9. Awards will be made to the lowest responsible bidder as will best promote the public interest, taking into consideration the reliability of the bidder, their conformity with the specifications, the purpose for which required, and the terms of delivery.
10. No contract resulting from this bid shall, either in whole or in part, be assigned, transferred, conveyed, sublet, or otherwise

disposed of to any other person, company, or corporation unless prior approval is obtained in writing from the County.

11. Bidder must be an established business enterprise and must satisfactorily provide to the Purchasing Agent upon request that they have adequate facilities to perform all requirements in the event of an award.
12. All hazardous chemicals received by Montgomery County MUST be accompanied by a Material Safety Data Sheet (MSDS). Also, all hazardous chemical containers MUST be labeled with the identity of the hazardous chemical(s), appropriate hazard warnings, and the name and address of the chemical manufacturer, importer, or other responsible party.
13. The Contractor agrees to obtain and maintain Workers Compensation and General Liability Insurance including Comprehensive Form, Premises-Operations and Broad Form Contractual with minimum limits of \$1,000,000.00 per incident.

The required insurance policies must be endorsed to include the County as an additional insured on a primary non-contributory basis with a waiver of subrogation. The Certification of Insurance Holder shall be:

Montgomery County
20 Park St
Fonda, NY 12068

Also, these policies must include the provision that the issuing company(s) will notify the Certificate of Insurance Holder by certified mail thirty (30) days prior to any change diminishing coverage, limits, cancellation or non-renewal of the insurance policies. For the duration of this contract, the issuing company(s) shall also notify the Certificate of Insurance Holder thirty (30) days prior to the renewal of the policy. Upon any and all renewals of the subject insurances during the duration of this contract, a new Certificate of Insurance shall immediately be sent to the County. If Contractor's insurance is claims made they must keep it in place for at least six (6) years after the completion of the contract. If insurance is on a claims made basis the Contractor shall provide proof of coverage through the termination of any applicable statute of limitations.

RFP: 10-24

Description: Mowing of County owned Landfills

Montgomery County
Request for Proposal
Mowing of 3 County owned Landfills
Town of Amsterdam (Montgomery County)
Town of Root (Montgomery County)
Cooperstown (Otsego County)

Intent:

It is the intent of this bid proposal to solicit bids for mowing capped landfills owned by Montgomery, Otsego and Schoharie Counties.

Scope:

Work performed under this bid proposal must include all materials, labor, machinery and equipment required to complete the project two times per year, June and September

Qualifications of Bidder:

When requested by the Commissioner of Public Works of Montgomery County, the bidder must present evidence of experience, ability and financial standing.

Special Conditions:

Bid awards will be made by lowest responsible bid for each landfill site
Bidder may bid all sites or select site to bid
Bidder to complete Non Collusive Form attached
Bidder to complete Proposal Form attached

Site Visit:

Site visits are not mandatory but encouraged, bidders may request an appointment to visit landfill sites by contacting the Montgomery County DPW Commissioners office at 518-853-3814
M-F 8am – 3:30PM

Davis Bacon Act:

The bidder is informed that they are required to follow the Federal Davis Bacon Act, which requires bidders to pay prevailing wage rate and fringe benefits established by the New York State Department of Labor at the time the work is completed. The bidder will be required to submit a certified payroll indicating prevailing wage has been paid before any payment will be released by Montgomery County.

Insurance:

The bidder will be required to submit General Liability Insurance and Worker's Compensation Insurance with limits not less than \$1,000,000.00. All insurance certificates submitted must name Montgomery County, 20 Park Street, Fonda, NY 12068 as the additional insured.

Work to be performed:

- Mowing of Eastern Landfill Station – Approximately 70 acres
 - Antlers Rd. Town of Amsterdam, NY
- Mowing of Western Landfill Station – Approximately 30 Acres
 - 4583 NY 5s Sprakers, NY
- Mowing of C&D Landfill – Approximately 1.5 Acres
 - 5802 State Hwy 28 Cooperstown, NY

All request for proposal must be submitted to Montgomery County Department of Public Works, c/o Purchasing Department, Montgomery County Annex Building, 20 Park Street, Fonda, NY 12068, no later than March 26 at 10 Am., sealed and marked RFP 10-24, Bids will be opened at 10:30 AM at 113 Park Drive Fultonville NY 12072- Montgomery County DPW Facility. Montgomery County has the right to reject any and all bids received.



**MONTGOMERY
COUNTY NY**

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MONTGOMERY COUNTY DEPT. PUBLIC WORKS

113 Park Drive

Fultonville NY 12068

518-853-3814 FAX: 518-853-8375

Location

Description

Amsterdam

Proposal for June mowing: _____

Proposal for September mowing: _____

Sprakers

Proposal for June Mowing: _____

Proposal for September mowing: _____

Cooperstown

Proposal for June mowing: _____

Proposal for September mowing: _____

BID PROPOSAL CERTIFICATIONS

Firm Name _____

Business Address _____

Telephone Number _____ Date of Bid _____

I. **General Bid Certification**

The Bidder certifies that he will furnish, at the prices herein quoted, the material, equipment and/or services as proposed on this bid.

II. **Non-Collusive Bidding Certification**

By submission of this bid proposal, the bidder certifies that he is complying with Section 103-J of the General Municipal Law as follows:

1. Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion; consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

(b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof in which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph one (a).

2. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Signature (Authorized) _____

Title _____