

No. _____

Montgomery County Department of Public Works
113 Park Drive, P.O. Box 277, Fultonville, NY 12072 (518) 853-3814

DRIVEWAY PERMIT APPLICATION

1. Applicant's Name & Mailing Address:

Permit fee of \$ _____
(to be returned with application)

Telephone _____

2. Work planned for (month/year) _____

3. Type: _____ If New: _____ If Existing: _____

- | | | | |
|--------------------------------------|-------------------------------------|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial | <input type="checkbox"/> Widening | <input type="checkbox"/> Repaving |
| <input type="checkbox"/> Field Drive | <input type="checkbox"/> Temporary | <input type="checkbox"/> Grading | <input type="checkbox"/> Relocating |

4. Describe work briefly: _____

5. Location of work: Road _____

County Road No. _____ Town _____

House No. or distance from nearest intersection, landmark, etc.: _____

*****PLEASE MARK DRIVEWAY LOCATION*****

Acceptance of the requested permit subjects the Permittee to the restriction, regulations and obligations stated on this application, the permit, and the Policy & Standards for Driveways, as adopted and set forth by the Montgomery County Department of Public Works.

Applicant
Signature _____ Date _____

FOR OFFICE USE ONLY

CR # _____ Mile point _____ Side _____ Drive Slope _____

Culvert Diameter _____ Length _____ Type _____

Utilities _____

Inspected by _____ Date _____

RESPONSIBILITIES OF A PERMITTEE

1. **COMPENSATION INSURANCE & DISABILITY COVERAGE**

The applicant is required to have compensation insurance and disability coverage, as noted in the provisions of the Workers' Compensation Law and Acts amendatory thereof for the entire period of the permit, or the permit is invalid.

2. **NOTIFICATIONS**

Notify the Department one week prior to commencing work.

Work must start within 30 days from date of permit.

Notify utility companies with facilities in work area before starting work.

Notify this Department at conclusion of work, and return original copy of permit.

3. **SITE CARE & RESTORATION**

A bond or certified check in an amount designated by the Commissioner of Public Works may be required before a permit is issued, to guarantee restoration of the site to its original condition. If the Department is obliged to restore the site to its original condition, the costs to the Department will be deducted from the amount of the Permittee's guarantee deposit at the conclusion of the work.

The Permittee is responsible for traffic protection and maintenance, including adequate use of signs and barriers during work and evening hours.

No unnecessary obstruction is to be left on the pavement or the right-of-way, or in such a position as to block warning signs during or between work hours.

No work shall be done to obstruct drainage or divert creeks, watercourses or sluices onto the right-of-way.

4. **COST INCURRED BY ISSUANCE OF THIS PERMIT**

All costs beyond the limits of the protective liability insurance, surety deposits, etc., are the responsibility of the Permittee.

The County shall be held free of any costs incurred by the issuance of the permit, direct or indirect.

5. **PLANS**

The applicant will submit work plans and/or a map as required by the Department.

6. **TRAFFIC MAINTENANCE**

Traffic shall be maintained by the Permittee on the highway, in a safe manner, during work and evening hours, until its final completion.

7. **SCOPE**

Permits issued are for highways over which the Montgomery County Department of Public Works has jurisdiction.

The privilege granted by the permit does not authorize any infringement of Federal, State or local laws or regulations, is limited to the extent of the authority of this Department in the premises, and is transferable and assignable only with the written consent of the Commissioner of Public Works.