

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE TOWN BOARD OF THE TOWN OF CANAJOHARIE
HELD JUNE 12, 2025 AT THE TOWN HALL COMMENCING AT 7:30 PM**

Present: Michael Muhlebeck, Town Supervisor
William Armitstead, Councilman
Mike Ehrenreich, Councilman
Raymond Kiefl, Councilman

Recording Secretary: Erica Hayes, Town Clerk

Others Present: Amy Kretser, Town Bookkeeper
Keith Fergusson, Town Code Enforcement Officer
Charlene Ruszkowski, Town Sole Assessor
Claude Pietrowicz, Residents for the Preservation of the MV Committee Member
Chip Readling, Cordelio Power

Call to Order

The meeting was called to order by Mr. Muhlebeck, at 7:30 PM, with the Pledge of Allegiance.

Accept the May 2025 Meeting Minutes

A motion was made by Mr. Muhlebeck, seconded by Mr. Armitstead, that the minutes of the May 2025 meeting, as submitted by the Town Clerk, be approved. All in favor, ayes carried.

Public Comment

Mr. Readling reported that Cordelio Power's draft permit went out last Friday. Their next step is to host a Public Hearing run by ORES at the Canajoharie Fire Hall on August 20th @ 6PM. Residents are encouraged to attend. Cordelio is also trying to get a waiver signed to approve "regular working hours" on the solar project; which means Monday through Friday from 7AM to 8 PM, with the option to work weekends and Holidays as well.

Mr. Pietrowicz addressed his concern about Cordelio's above-mentioned working hours, saying that if Cordelio wants to be a part of our community, as they often say they do, then they should consider these hours as detrimental to the community and the day-to-day flow.

Town Supervisor

Employee handbooks will be ready for our next Board Meeting in July.

The CSEA contract will be negotiated at a June 26th meeting.

Mr. Muhlebeck also spoke to the Board about the upcoming steps needed to secure the new Town Hall Building on Erie Blvd:

- Estoppel Notice needs to be published in the paper, and once that is cleared, it will bring us to July 1st
- The contract is due to come back from the Seller at any point now.
- The approval of an on-site dumpster was passed for purging anything from the old building.

Highway Superintendent

Although Mr. Oare was not present at this meeting, there were a few DPW topics discussed:

- Mr. Muhlebeck let the Board know that there was an incident with one of our Town trucks being hit by a tractor. The DPW is working on the repairs on our truck, and the Town will bill the residents that owned the tractor for repairs.
- With the recent flooding, it was brought to our attention that the Town does not have adequate signage for these sorts of things, and we will be reaching out to the County to see what they can supply.

Code Officer

Issued Violations: 2

Issued Permits: 7

Mr. Fergusson told the Board that the new permitting software will go live in about a month; it will allow residents to apply for a building permit online, obtain QR codes and check status through user accounts.

Sole Assessor

Ms. Ruszkowski reported to the Board that the race track that was of concern at the last Board meeting was moved.

Town Bookkeeper**TOWN OF CANAJOHARIE-5/8/25****CASH REPORT**

MAY 31, 2025

CHECKING ACCOUNTS

General	\$ 435,889.09
Fire District	\$ 99,827.86
Highway Town Wide	\$ 279,046.82
Highway Part Town	\$ 117,953.80
Capital Project	\$ 4,849.77
Trust & Agency	\$ 125,055.44*
Total	\$ 1,062,622.78

*\$122,730.24 Avangrid/Mohawk Host Community

MONEY MARKET ACCOUNTS

General	\$ 11,571.49
Highway Town Wide	\$210,809.06
Highway PartTown	<u>\$315,060.16</u>
Total	\$537,440.71

SAVINGS ACCOUNTS

Highway Cap Reserve	\$ 10,005.88
Gen-Cap Reserve-Garage	\$296,052.34
Gen-Cap Reserve-land	<u>\$ 15,629.42</u>
Total	\$321,687.64

EXECUTIVE SESSION

A motion was made by Mr. Muhlebeck, seconded by Mr. Armitstead, the executive session was entered at 8:15PM.

On a motion made by Mr. Armitstead, seconded by Mr. Kiefl, executive session was closed at 8:45PM, ayes carried.

Authorization of Vouchers

The Town Clerk presented the following bill vouchers for approval:

Vouchers #25-0268 through #25-00323, totaling \$143,371.42.

On a motion by Mr. Muhlebeck, seconded by Mr. Kiefl, the bill vouchers were unanimously approved for payment.

Adjournment

On a motion by Mr. Muhlebeck, seconded by Mr. Kiefl, the meeting was adjourned at 8:46 PM.

Respectfully submitted,

Erica Hayes

Town Clerk