

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE TOWN BOARD OF THE TOWN OF CANAJOHARIE
HELD APRIL 8, 2025 AT THE TOWN HALL COMMENCING AT 7:30 PM**

Present: Michael Muhlebeck, Town Supervisor
William Armitstead, Councilman
Rodney Young, Councilman
Mike Ehrenreich, Councilman
Raymond Kiefl, Councilman

Recording Secretary: Erica Hayes, Town Clerk

Others Present: Amy Kretser, Town Bookkeeper
Keith Fergusson, Town Code Enforcement Officer
Charlene Ruszkowski, Town Sole Assessor
Steve Oare, Town Highway Superintendent
Kirsten Dunn, Town Attorney

Call to Order

The meeting was called to order by Mr. Muhlebeck, at 7:30 PM, with the Pledge of Allegiance.

Public Comment

No Public Present

Accept the March 2025 Meeting Minutes

A motion was made by Mr. Muhlebeck, seconded by Mr. Armitstead, that the minutes of the March 2025 meeting, as submitted by the Town Clerk, be approved. All in favor, ayes carried.

Town Supervisor

Town Supervisor Muhlebeck presented the Board with a sidewalk repair quote, he has asked that we table this topic.

In regard to the stone wall bordering the back of the Town Hall property, Dunn & Dunn confirmed that it does not belong to the Town and a letter was drafted to notify the neighbors of its condition. The Supervisor asked that we table this topic as well.

The final draft of the Employee Handbook was distributed by Mr. Muhlebeck; he asks that the Board review and come back with any revisions at the May Board Meeting. The current projected date to adopt the handbooks will be in June.

Mr. Muhlebeck also updated the Board on the status of the Flat Creek Solar application submitted by Cordelio. Their second run at the application was approved, the Town's next phase is to pair with the school on a Host Community Agreement.

Code Officer

Issued Building Permit #08-25: 1535 Clinton road to build 3,101sf home with attached garage and horse barn.
Followed up on a trailer with frame damage for a trailer that did not pass inspection prior. Approved now.
Performed a visual inspection of 261 Blaine Road.
Checked the progress of 6939 State Highway 10, nothing has been done yet.
Stopped progress on a garage being built without a permit, the resident will be coming in to on Monday to apply.
Finished the final inspection on 7m pole barn.

Mr. Fergusson wants to look into the permit pricing we currently have in place, and will bring in pricing of neighboring towns to the next Board meeting to discuss.

Sole Assessor

Ms. Ruszkowski reported to the Board that the Tentative Roll is now done

Town Clerk

Mrs. Hayes presented the first quarter permits: 9 @ \$575

Town Bookkeeper**TOWN OF CANAJOHARIE-4/8/25****CASH REPORT**

March 31, 2025

CHECKING ACCOUNTS

General	\$ 492,559.35
Fire District	\$ 39.86
Highway Town Wide	\$ 171,059.10
Highway Part Town	\$ 268,116.16
Capital Project	\$ 4,959.61
Trust & Agency	<u>\$ 112,844.18*</u>
Total	\$ 1,049,578.26

*\$111,293.96 Avangrid/Mohawk Host Community

MONEY MARKET ACCOUNTS

General	\$ 11,523.29
Highway Town Wide	\$209,486.24
Highway Part Town	<u>\$313,083.15</u>
Total	\$534,092.68

SAVINGS ACCOUNTS

Highway Cap Reserve	\$ 10,005.88
Gen-Cap Reserve-Garage	\$296,052.34
Gen-Cap Reserve-land	<u>\$ 15,629.42</u>
Total	\$321,687.64

Sincerely,

Amy S. Kretser, Bookkeeper

Executive Session (8:10PM – 8:29PM)

A motion made by Mr. Keifl, seconded by Mr. Ehrenreich, the Board granted the Town Supervisor to make an offer on the purchase of 209 Erie Boulevard, Canajoharie, NY 13317 as the new Town Hall building, keeping in the range of \$285,000 - \$325,000. All in favor, ayes carried.

Authorization of Vouchers

The Town Clerk presented the following bill vouchers for approval:

Vouchers #156 through #212, totaling \$129,117.76.

On a motion by Mr. Muhlebeck, seconded by Mr. Armitstead, the bill vouchers were unanimously approved for payment.

Adjournment

On a motion by Mr. Muhlebeck, seconded by Mr. Armitstead, the meeting was adjourned at 8:52 PM.

Respectfully submitted,

Erica Hayes

Town Clerk