

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE TOWN BOARD OF THE TOWN OF CANAJOHARIE
HELD MARCH, 2025 AT THE TOWN HALL COMMENCING AT 7:30 PM**

Present: Michael Muhlebeck, Town Supervisor
William Armitstead, Councilman
Rodney Young, Councilman
Mike Ehrenreich, Councilman
Raymond Kiefl, Councilman

Recording Secretary: Erica Hayes, Town Clerk

Others Present: Amy Kretser, Town Bookkeeper
Keith Fergusson, Town Code Enforcement Officer
Kirsten Dunn, Town Attorney
Claude Pietrowicz, Residents for the Preservation of the MV Committee Member
Sue Mallory, Residents for the Preservation of the MV Committee Member
Fey Mead, Residents for the Preservation of the MV Committee Member
Chip Readling, Cordelio Power
Francis Avery

Call to Order

The meeting was called to order by Mr. Muhlebeck, at 7:30 PM, with the Pledge of Allegiance.

Public Comment

Chip Readling of Cordelio Power updated the Board that they are awaiting approval of their February 2025 application.

Accept the March 2025 Meeting Minutes

A motion was made by Mr. Ehrenreich, seconded by Mr. Kiefl, that the minutes of the March 2025 meeting, as submitted by the Town Clerk, be approved. All in favor ayes, carried.

Town Supervisor

Town Supervisor Muhlebeck updated the Board that the Town Justice is requesting a repair on the front sidewalk, which quotes will be obtained for, and looking to move forward with work by April meeting.

Progress is continual with the Employee Handbook revisions. Mr. Muhlebeck requested rough draft revisions from the Board.

Town Supervisor Muhlebeck also continues his research on the residents of Fisk Road requesting the Town take their road back.

The following organizational resolutions were passed:

**Resolution #5 of 2025
APPOINTMENT OF FRANCIS AVERY TO THE
CHAIR OF THE ZONING BOARD OF APPEALS (Z.B.A.)**

Sponsor: William Armitstead, Councilman
Second: Raymond Kiefl, Councilman

Whereas, Francis Avery fulfilled all the requirements of the position and has expressed interest in becoming Chair of the Z.B.A.,

Now, therefore, be it RESOLVED that: Francis Avery is appointed as the Chair of the Z.B.A., term to expire March 2030.

VOTING	AYES	NAYS	ABSENT
Michael Muhlebeck, Town Supervisor	X		
William Armitstead, Councilman	X		
Rodney Young, Councilman	X		
Raymond Kiefl, Councilman	X		
Michael Ehrenreich, Councilman	X		

Resolution #6 of 2025

**APPOINTMENT OF JASON HEISER TO THE
ZONING BOARD OF APPEALS (Z.B.A.)**

Sponsor: William Armitstead, Councilman
Second: Raymond Kiefl, Councilman

Whereas, Jason Heiser filled all the requirements of the position and has expressed interest in becoming a member of the Z.B.A.,

Now, therefore, be it RESOLVED that: Jason Heiser is appointed as a member of the Z.B.A., term to expire March 2030.

	AYE	NAY	ABSENT
VOTING	S	S	
Michael Muhlebeck, Town Supervisor	X		
William Armitstead, Councilman	X		
Rodney Young, Councilman	X		
Raymond Kiefl, Councilman	X		
Michael Ehrenreich, Councilman	X		

Mr. Muhlebeck requested someone from the Board take the position of Deputy Supervisor; Rodney Young committed to the position at the end of Mr. Muhlebeck's term.

To aide in the process of becoming a digitized office, the purchase of a document scanner was purchased for the Records Management Officer.

ZBA to meet on March 19th @ 6pm.

Code Officer

Mr. Fergusson presented the Approved Permits for the last month. He would like to revise the fee schedule, based on neighboring trends.

Town Clerk

Mrs. Hayes presented the 2024 Court Books to the Board for approval.

Town Bookkeeper

TOWN OF CANAJOHARIE-3/13/25

CASH REPORT

February 28, 2025

CHECKING ACCOUNTS

General	\$ 532,298.52
Fire District	\$ 39.86
Highway Town Wide	\$ 296,063.01
Highway Part Town	\$ 268,116.16
Capital Project	\$ 4,959.53
Trust & Agency	<u>\$ 65,790.23*</u>
Total	\$ 1,167,267.31

*\$63,648.96 Avangrid/Mohawk Host Community

MONEY MARKET ACCOUNTS

General	\$ 11,498.87
Highway Town Wide	\$209,486.24
Highway Part Town	<u>\$313,083.15</u>
Total	\$534,068.26

SAVINGS ACCOUNTS

Highway Cap Reserve	\$ 10,005.39
Gen-Cap Reserve-Garage	\$296,037.46
Gen-Cap Reserve-land	<u>\$ 15,628.65</u>
Total	\$321,671.50

Sincerely,

Amy S. Kretser, Bookkeeper

Executive Session (8:10PM – 8:53PM)

Authorization of Vouchers

The Town Clerk presented the following bill vouchers for approval:

Vouchers #105 through #155, totaling \$129,230.19.

On a motion by Mr. Kiefl, seconded by Mr. Armitstead, the bill vouchers were unanimously approved for payment.

Adjournment

On a motion by Mr. Kiefl, seconded by Mr. Armitstead, the meeting was adjourned at 9:07 PM.

Respectfully submitted,

Erica Hayes

Town Clerk