

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE TOWN BOARD OF THE TOWN OF CANAJOHARIE
HELD OCTOBER 10, 2024 AT THE TOWN HALL COMMENCING AT 7:30 PM**

Present: Pete Vroman, Town Supervisor
John Peruzzi, Sr., Councilman
Michael Muhlebeck, Councilman
William Armitstead, Councilman
Rodney Young, Councilman

Recording Secretary: Erica Hayes, Town Clerk

Others Present: Steven Oare, Highway Superintendent
Les Hassan, Town Code Officer
Charlene Ruskowski, Sole Assessor
Amy Kretser, Town Bookkeeper
Kirsten Dunn, Town Attorney
Fay Mead, Residents for the Preservation of the MV Committee Member
Katheryn South, AFLAC Representative

Call to Order

The regular monthly meeting was called to order by Mr. Vroman at 7:30 PM, with the Pledge of Allegiance.

Accept the September 2024 Meeting Minutes

A motion was made by Mr. Vroman, seconded by Mr. Peruzzi, that the minutes of the September 2024 meeting, as submitted by the Town Clerk, be approved. All in favor ayes, carried.

Recognition of Citizens Present

Kathryn South of AFLAC was present to speak to the Town Board of their Voluntary Benefits Program, and handed out materials to every employee present. Any potential interest in this among employees should be brought to Amy Kretser.

Town Supervisor

Mr. Muhlebeck reported that Cordelio Power will be hosting another informational meeting at the Canajoharie Fire House on October 15, 2024 at 7PM.

Councilman Young

Mr. Young informed the group that the new Town Garage has purchased, and installed their new fuel tank.

Code Officer

Mr. Hassan confirmed his resignation after his term has completed on December 31, 2024. He asks that we remove his phone number from the website at that time, to avoid ongoing calls after his departure.

Sole Assessor

Miss. Ruskowski informed the Board that she is still working on moving neighborhoods in her system. She has also made mention that she will not be going door-to-door as originally indicated.

Town Clerk

In a report of the quarterly building permit fees; the position has issued 16 permits, bringing in \$695.00.

At 8:12PM the Town Supervisor Called for Executive Session to discuss Personnel Matters.

Executive Session was closed at 8:40PM.

Town Bookkeeper

Miss. Kretser stated that with the preliminary budget in place, we are under the Tax Cap.

TOWN OF CANAJOHARIE-10/06/24**CASH REPORT - October 10, 2024****CHECKING ACCOUNTS**

General	\$ 145,870.21
Fire District	\$ 39.86
Highway Town Wide	\$ 242,759.21
Highway Part Town	\$ 129,521.82
Capital Project	\$ 101,579.05
Trust & Agency	\$ 71,710.79*
Total	\$ 691,480.94

*\$71,698.96Avangrid/Mohawk Host Community

MONEY MARKET ACCOUNTS

General	\$ 25,863.42
Highway Town Wide	\$206,434.71
Highway PartTown	<u>\$405,916.14</u>
Total	\$638,214.27

SAVINGS ACCOUNTS

Highway Cap Reserve	\$ 10,004.39
Gen-Cap Reserve-Garage	\$314,904.89
Gen-Cap Reserve-land	<u>\$ 15,627.07</u>
Total	\$340,536.35

BUDGET MODIFICATION #1

Transfer From	Transfer To	Amount
A9730.7 Debt Serv Int	Debt Serv Princ	\$2145.00
A1990.4 Contingency	Debt Serv Princ	\$ 855.00

This transfers appropriations to Debt Service so that Town can pay \$100,000 on the BAN for the Town Garage, leaves \$87,885 to pay on the interest.

BUDGET MODIFICATION #2

Increase Revenue	Increase Expense	Amount
A4910 ARPA Rev	A1640.2 Garage Const	\$48,380.29
DA4910 ARPA Rev	DA 5148.4 Serv Other Gov	\$ 1,351.52
DB4910 ARPA Rev	DB5110.4 Gen Repairs	\$13,567.26

This increases budget lines to show use of ARPA Funds to reimburse costs for the new Town Garage that were expended from the above accounts. Approved at August 9 board meeting. These changes formalized the approval.

Month/Year	Checking	Money Market	Savings Reserves	Total
1/31/23	\$692,796.37	\$312,748.92	\$301,746.31	\$1,307,291.60
1/31/24	\$2,041,351.09	\$582,639.02	\$387,323.83	\$3,011,313.94
2/28/23	\$1,297,510.24	\$313,080.94	\$301,746.31	\$1,912,337.49
2/29/24	\$2,427,594.06	\$585,489.82	\$387,323.83	\$3,400,407.71
3/31/23	\$1,214,483.90	\$313,381.15	\$301,746.31	\$1,829,611.36
3/31/24	\$1,857,897.12	\$937,122.88	\$387,343.22	\$3,182,363.22

4/30/23	\$334,259.89	\$963,918.50	\$298,095.90	\$1,596,274.29
4/30/24	\$1,686,534.88	\$819,344.82	\$330,519.22	\$2,836,398.92
5/31/23	\$418,218.93	\$965,018.49	\$297,683.59	\$1,680,921.01
5/31/24	\$1,604,275.40	\$819,344.82	\$330,519.22	\$2,754,139.44
6/30/23	\$379,412.42	\$941,601.89	\$299,003.59	\$1,620,017.90
6/30/24	\$1,382,369.50	\$821,302.47	\$330,519.22	\$2,534,191.19
7/31/23	\$240,899.35	\$844,844.36	\$299,018.45	\$1,384,762.16
7/31/24	\$980,203.78	\$823,457.92	\$340,536.35	\$2,144,198.05
8/31/23	\$350,582.69	\$799,241.71	\$299,018.45	\$1,448,842.85
8/31/24	\$883,433.22	\$826,099.27	\$340,536.35	\$2,050,068.84
9/30/23	\$359,267.34	\$849,241.71	\$299,018.45	\$1,507,527.50
9/30/24	\$691,480.94	\$638,214.27	\$340,536.35	\$1,670,231.56
10/31/23	\$803,514.22	\$728,152.26	\$299,018.45	\$1,830,684.93
11/30/23	\$901,077.10	\$728,152.26	\$299,018.45	\$1,928,247.81
12/31/23	\$2,216,808.56	\$580,950.51	\$396,508.79	\$3,194,267.86

Sincerely, Amy S. Kretser, Bookkeeper

Authorization of Vouchers

The Town Clerk presented the following bill vouchers for approval:

General fund vouchers #346 through #379, totaling \$101,532.61.

Highway fund vouchers #102 through #114, totaling \$34,481.77.

On a motion by Mr. Vroman, seconded by Mr. Muhlebeck, the bill vouchers were unanimously approved for payment.

Adjournment

On a motion by Mr. Vroman, seconded by Mr. Armitstead, the meeting was adjourned at 8:55 PM.

Respectfully submitted,

Erica Hayes

Town Clerk