

**MINUTES OF THE ORGANIZATIONAL & REGULAR MONTLY MEETING
OF THE TOWN BOARD OF THE TOWN OF CANAJOHARIE
HELD JANUARY 11, 2024 AT THE TOWN HALL COMMENCING AT 7:30 PM**

Present: Pete Vroman, Town Supervisor
John Peruzzi, Sr., Councilman
Michael Muhlebeck, Councilman

Recording Secretary: Erica Hayes, Town Clerk

Others Present: Steve Oare, Town Highway Superintendent
Amy Kretser, Town Bookkeeper
Les Hassan, Town Code Enforcement Officer

Call to Order

The meeting was called to order by Mr. Vroman, at 7:30 PM, with the Pledge of Allegiance.

Accept the December 2023 Meeting Minutes

A motion was made by Mr. Vroman, seconded by Mr. Muhlebeck, that the minutes of the December 2023 meeting, as submitted by the Town Clerk, be approved. All in favor ayes, carried.

Resolution #1 - 2024
Organizational Appointments

Sponsor: Michael Muhlebeck, Councilman
Second: John Peruzzi, Sr., Councilman

Whereas, the Town of Canajoharie must make various appointments for Town operation in the coming year,
Resolved, the following appointments are made effective immediately:

Deputy Town Supervisor:	Michael Muhlebeck
Town Attorney:	Dunn and Dunn, PLLC
Bookkeeper:	Amy Kretser
Code Enforcement/Zoning Officer:	Les Hassan
Town Historian:	Vacant
Animal Control Officer/Rabies Response Agent:	Steven Fredenburg
Health Officer:	Brian Hall, P.A.

Zoning Board of Appeals: David Shults - Term to end December 31, 2028
Daniel Hazzard-Term to end December 31, 2024
Gary Barringer - Term to end December 31, 2025
Francis Avery - Term to end December 31, 2026

Planning Board Members: Michael Cole, Chair – Term to end December 31, 2028
John Toomey – Term to End December 31, 2029
Raymond Kiefl – Term to end December 2023
Dennis McEwan- Term to end December 31, 2024
Wayne Conard – Term to end December 31, 2026
Elam Kaufman – Term to end December 31, 2027
Ivan Easton – Term to end December 31, 2027
Alternate (*Open*) – Term to end December 31, 2028

Further resolved, the following miscellaneous assignments are made:

Official newspaper: The Amsterdam Recorder

Official depository: NBT Bank

Mileage reimbursement rates: Per IRS rules, as altered through the year.

Utility bills, Insurance, postage, credit cards, and gas cards may be paid ahead of monthly council meeting when they are received.

Salaries of part-time employees set to the New York State minimum wage, as altered through the year.

Salaries for part-time Highway employees set to the New York State minimum wage, as altered through the year.

VOTING	AYES	NAYS	ABSENT
Pete Vroman, Town Supervisor	X		
William Armitstead, Councilman			X
John Peruzzi, Sr., Councilman	X		
Michael Muhlebeck, Councilman	X		
Rodney Young, Councilman			X

Dated: January 11, 2024
Erica Hayes, Town Clerk

Town Supervisor

SunEast Solar has reached out asking to have a meeting with the Town of Canajoharie and the County to review the scope of the Flat Creek Project. Supervisor Vroman will reach out to the appropriate parties to coordinate.

Code Officer:

Mr. Hassan approached the Board to consider updating the Town's Zoning Laws to take Tiny Homes/RV's into consideration.

Town Clerk

Mrs. Hayes reported that from October to December of 2023, 11 building permits were issued, totaling \$500.00.

Town Bookkeeper

TOWN OF CANAJOHARIE-1/11/24 CASH REPORT DECEMBER 31, 2023

CHECKING ACCOUNTS		MONEY MARKET ACCOUNTS	
General	\$ 54,436.98	General	\$10,697.24 Fire District
\$ 39.86	Highway Town Wide	\$321,010.38	
Highway Town Wide	\$ 98,515.60	Highway PartTown	<u>\$249,242.89</u>
Highway Part Town	\$ 313,216.68	Total	\$580,950.51
Capital Project	\$1,719,556.75		
Trust & Agency	<u>\$ 31,042.69*</u>		
Total	\$2,216,808.56		

*\$29,014.96 Avangrid/Mohawk Solar Project Escrow

SAVINGS ACCOUNTS

Highway Cap Reserve	\$ 56,822.47
Gen-Cap Reserve-Garage	\$324,062.60

Gen-Cap Reserve-land \$ 15,623.72
 Total \$396,508.79

TRANSFERS

From	To	Amount
A1990.4 Contingency	A1620.4 Building Contractual	\$8,400.00
A1410.4 Clerk Contr	A1620.4 Building Contractual	\$ 233.09
A1420.4 Atty Contr	A1620.4 Building Contractual	\$ 635.50
A1460.4 Records Mng Cont	A1620.4 Building Contractual	\$ 600.00
A1670.4 Printing Cont	A1620.4 Building Contractual	\$1,076.90
A1920.4 Municipal Dues	A1620.4 Building Contractual	\$ 400.00
A3510.4 Dog Control Con	A620.4 Building Contractual	\$1,040.07
A9010.8 Retirement Ben	1620.4 Building Contractual	\$2,059.25
A9040.8 Workers Comp	A1620.4 Building Contractual	\$2,621.04
A9060.8 Health Insurance	A1620.4 Building Contractual	\$4,089.96
A1010.1 Board Personal	A9030.8 Emp Ben-Soc Sec	\$ 208.22
DA5142.1 Snow Rem Pers	DA5140.4 Misc Brush/Weed Contr	\$ 322.40
DA5142.1 Snow Rem Pers	DA9055.8 Unemploy Ben	\$ 170.52
DA5142.1 Snow Rem Pers	DA9030.8 Emp Ben-Soc Sec	\$ 1,674.96
DB5110.4 Gen Repairs Cont	DB9010.8 Emp Ben-Retirement	\$1,739.50
DB5110.4 Gen Repairs Cont	DB9050.8 Emp Ben-Unempl Ins	\$ 170.52
DB5110.4 Gen Repairs Cont	DB5112.2 CHIPS	\$7,496.95

BUDGET AMENDMENTS

Increase Revenues	Increase Expenditure	Amount
B1120 Non-Prop Tax	B8989.4 Consultants	\$3,200.00
DB3501 CHIPS	DB5112.2 Chips	\$1,963.75

Sincerely,
 Amy S. Kretser, Bookkeeper

Authorization of Vouchers

The Town Clerk presented the following bill vouchers for approval:
 General fund vouchers #1 through #39, totaling \$256,297.95.
 Highway fund vouchers #1 through #10, totaling \$23,409.58.

On a motion by Mr. Vroman, seconded by Mr. Muhlebeck, the bill vouchers were unanimously approved for payment.

Adjournment

On a motion by Mr. Vroman, seconded by Mr. Peruzzi, the meeting was adjourned at 8:42 PM.

Respectfully submitted,
 Erica Hayes
 Town Clerk