

**MINUTES OF THE ORGANIZATIONAL & REGULAR MONTHLY MEETING  
OF THE TOWN BOARD OF THE TOWN OF CANAJOHARIE  
HELD MAY 11, 2023 AT THE TOWN HALL COMMENCING AT 7:30 PM**

**Present:** Benny Goldstein, Town Supervisor  
William Armitstead, Councilman  
Rodney Young, Councilman  
Michael Muhlebeck, Councilman

**Recording Secretary:** Erica Hayes, Town Clerk

**Others Present:** Steve Oare, Town Highway Superintendent  
Amy Kretser, Town Bookkeeper  
Les Hassan, Town Code Enforcement Officer  
Charlene Ruszkowski, Town Sole Assessor  
Milan Jackson, Lamont Engineering  
Kylie Ferguson, Legal Assistant  
Acadian Oare-Dellinger, Town Resident

**Call to Order**

The meeting was called to order by Mr. Goldstein, at 7:30 PM, with the Pledge of Allegiance.

**Accept the April 2023 Meeting Minutes**

A motion was made by Mr. Goldstein, seconded by Mr. Armitstead that the minutes of the April 2023 meeting, as submitted by the Town Clerk, be approved. All in favor, ayes carried.

**Recognition of Citizens Present**

Milan Jackson presented to the Board the latest specs and timetable for the Town Garage. The Town anticipates being open for bids by mid June.

The Board recognized Kylie Ferguson, to discuss the next steps in the Solar Law timeline. It was mentioned that the final draft of our Solar Law should be out by the end of this month.

A motion was made by Mr. Muhlebeck, seconded by Mr. Armitstead, that Dunn & Dunn has the right to submit the solar law to the County. All in favor, ayes carried.

**Town Code Officer**

Mr. Hassan addressed the Board in regard to residents building without permits, he would like to defer to the Board for a fee schedule for said residents.

**Town Bookkeeper**

**RESOLUTION #4 of 2023  
NYSRS Resolution Standard Work Day And Reporting 5/11/23**

**Sponsor:** Bill Armitstead, Councilman  
**Second:** Michael Muhlebeck, Councilman

**BE IT RESOLVED**, that the Town of Canajoharie, Location code 30146, hereby establishes the following standard workdays for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Highway Superintendent 6.00 hours, Deputy Clerk 6 hours, Highway Employees 8 hours, Town Councilman 6.00 hours.

Detailed hour sheets have been submitted by elected and appointed persons participating in the NYS Retirement System. Based on the hours submitted divided by the established 6.00 hour day the following reporting days are established as follows:

Councilman Michael Muhlebeck .91 days per month.  
 Supt of Highway Stephen Oare: 18.36 days per month  
 Highway Employees: (Time clock) 20/30 days per month, depending on bi-weekly payrolls submitted in one month.

| VOTING                         | AYES | NAYS | ABSENT |
|--------------------------------|------|------|--------|
| Benny Goldstein, Supervisor    | X    |      |        |
| William Armitstead, Councilman | X    |      |        |
| John Peruzzi, Sr., Councilman  |      |      | X      |
| Michael Muhlebeck, Councilman  | X    |      |        |
| Rodney Young, Councilman       | X    |      |        |

TOWN OF CANAJOHARIE-5/9/23  
 CASH REPORT April 30, 2023

| CHECKING ACCOUNTS |                      | MONEY MARKET ACCOUNTS |                                |
|-------------------|----------------------|-----------------------|--------------------------------|
| General           | \$ 58,596.62         | General               | \$305,283.27                   |
| Fire District     | \$ 39.86             | Highway Town Wide     | \$315,512.31 Highway Town Wide |
| \$ 64,788.57      | Highway Part Town    | <u>\$343,122.92</u>   |                                |
| Highway Part Town | \$ 178,978.23        | Total                 | \$963,918.50                   |
| Trust & Agency    | <u>\$ 31,856.61*</u> |                       |                                |
| Total             | \$ 334,259.89        |                       |                                |

\*\$31,859.96 Avangrid/Mohawk Solar Project Escrow

**SAVINGS ACCOUNTS**

|                        |                     |
|------------------------|---------------------|
| Highway Cap Reserve    | \$ 46,817.78        |
| Gen-Cap Reserve-Garage | \$236,654.94        |
| Gen-Cap Reserve-land   | <u>\$ 14,623.18</u> |
| Total                  | \$298,095.90        |

Sincerely,  
 Amy S. Kretser, Bookkeeper

**Authorization of Vouchers**

The Town Clerk presented the following bill vouchers for approval:

General fund vouchers #145 through #172, totaling \$25,916.30

Highway fund vouchers #49 through #56, totaling \$16,350.11

On a motion by Mr. Muhlebeck, seconded by Mr. Goldstein, the bill vouchers were unanimously approved for payment.

**Adjournment**

On a motion by Mr. Goldstein, seconded by Mr. Muhlebeck, the meeting was adjourned at 10:10 PM.

Respectfully submitted,

Erica Hayes  
Town Clerk